

MUDFORD PARISH COUNCIL

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MINUTES OF A MEETING OF THE PARISH COUNCIL held on Thursday 20 September 2018 at Mudford Village Hall at 7pm

PUBLIC SESSION

Update on status of application number 18/01767/COL. It was noted that this had been refused.

Update on enforcement at the site – it was noted that SSDC was pursuing enforcement action.

Query about whether the original COL will still stand – this was likely to be the case.

Query about insurance validity when site subject to enforcement action. Noted that this had been queried with the police – the PC was asked to follow this up.

Planning application 18/01796/FUL. Land At Hook Drove, Ashington Lane, Chilton Cantelo, The erection of agricultural buildings and structures to form a new dairy complex, to include buildings, open silage clamps, slurry lagoon, landscape binding and planting, attenuation ponds, farm tracks and associated works. The likely significant impact of this development on roads between the A359 and the site was raised. The PC had commented as such on this application. It was suggested that further comment could be submitted noting these concerns.

1	<p>Attendance and to receive any apologies for absence and to consider acceptance of the reason. Present: Stephen Bartlett (SB), Tony Cavalier (TC) Nick Lanigan (NL) Kay Mackenzie (KM) Phil Sargent (PS) June Lydon JL In attendance: Sue Graham (Clerk) Jean Jones (Village Hall Committee) members of the public. Resolved: It was proposed and unanimously agreed to accept apologies from Lawrence Weir, Tony Capozzoli, and Mike Lewis</p>				
2	<p>Declarations of Interests. 14/02554/OUT June Lydon queried whether she should declare an interest she was advised that this interest was covered by the dispensation.</p>				
3					
4	<p>Flood and environmental warden appointment. Whilst this post was vacant the clerk was asked to contact Geraldine Mabey for details of flood contact numbers etc. to be circulated to all councillors.</p>				
5	<p>Reports. To hear reports from: County and District Councillors. The District and County Councillors had sent apologies Police. The police were not present. There was not a report but Councillors reported there had been a car accident over the weekend with parishioners injured. Village Hall Committee. Jean Jones reported the following: Her thanks for the PC nomination for the Somerset County Council Chairman’s award for services to the community. She would be attending in October.</p> <p>The Village Hall AGM had been disappointing, with few attending from the village. There was concern about future funding with a drop in bookings, some of which were linked to problems with parking. Filling the officer roles was also a concern with the treasurer and secretary giving a year’s notice. Car parking issues were discussed at length and it was agreed that these would not be resolved until the village hall gained control of the car park.</p> <p>PS felt strongly that the PC needed to support the village hall. The financial situation was discussed and it was noted that the Parish Council could grant fund identified projects.</p> <p>The following events were planned: Macmillan coffee morning, fish and chip supper, Christmas lunch, SB expressed appreciation to Jean Jones for her hard work and this was reiterated by members.</p> <p>Parish Environment Warden. There was nothing to report. This post was vacant and needed to be filled.</p>				
6	<p>To approve as a correct record the minutes of the Parish Council Meeting held on 30 August and 12 September 2018. RESOLVED: It was proposed and unanimously agreed to approve the minutes of the meetings held. Matters arising: In view of comments made in public session, the clerk was asked to add to the PC’s comments on planning application 18/01796/FUL, to ask for</p> <ul style="list-style-type: none"> • Restriction on operating times • Road damage inspection and agreement to repair <p>And to point out that Monarch’s Way was being affected by traffic associated with this development.</p>				
7	<p>To consider the following planning applications and make recommendations to the planning officer</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 20%;">Ref</th> <th>Detail</th> </tr> </thead> <tbody> <tr> <td>14/02554/OUT</td> <td>Outline application for development of Sustainable Urban Extension to comprise up to 765 dwellings, 65 bed care home, employment land, retail units, primary school, community building, health care facility, landscaping, open space, and drainage infrastructure, access</td> </tr> </tbody> </table>	Ref	Detail	14/02554/OUT	Outline application for development of Sustainable Urban Extension to comprise up to 765 dwellings, 65 bed care home, employment land, retail units, primary school, community building, health care facility, landscaping, open space, and drainage infrastructure, access
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		and associated highway works. Receive amended plans – environmental statement and amended masterplans. Concern was expressed about the size of the amended application and the consultation period being unrealistic. An extension to the end of November had been refused by the planning officer. This was considered to be unfair given the length of time and number of extensions afforded to the planning department / developer. The clerk was asked to request an extension of the deadline until at least 26 th October. Boyer planning had been asked to hold a public meeting. Indeed, the PC had invited the developers to come and the explain changes and new proposals to the public and the Council, but despite having asked twice, arrangements had not been made for this. It was considered that this was a necessary part of public consultation.															
8	To receive the following determination of planning notices: The following notice was read out																
	APP/R3325/W/18/3201990	Appeal in respect of 18/00714/OUT Outline application for erection of a building. Formers Carrs of Yeovil, Main Street, Mudford															
9	Other planning matters It was noted that the West Farm COL application had been refused, the clerk had not yet received the notice. This would be listed at the next meeting																
10	<p>Council Matters</p> <p>Cemetery</p> <ul style="list-style-type: none"> Cemetery headstones risk assessment. PS reported that checks were ongoing and there was nothing to report. Agree exclusive rights of burial. Resolved: It was proposed and unanimously agreed to agree the exclusive rights of burial for Fritz Alfred Joneleit – plot D2-20 <p>Playing Field and Play area</p> <ul style="list-style-type: none"> To receive playing field inspection reports from the relevant councillor and agree any actions arising. SB had visited the site regularly over the past month and had nothing to report. Consider playing field fitness equipment proposals and appraisal from Michael Carter and agree any actions arising. Proposals from three providers and the evaluation document from Sport and Play Consulting were considered. These had been scored by Michael Carter according to several criteria. All options were considered – and the HAGs proposal was considered to be the best option. Resolved: It was proposed and unanimously agreed to instruct HAGS with the condition that installation did not cause damage incurring additional costs during installation. PS would check that the tree roots were under control before this work took place. The clerk was asked to seek advice about the type of insurance required for the equipment. Play area development budget. Receive proposal from Michael Carter to project manage installation of the fitness equipment- fee £800.00. This proposal was discussed. This was a professional service and considered to be a reasonable cost. Resolved: It was proposed and unanimously agreed to instruct Michael Carter to project manage the installation with a ceiling of £800 total fee. Play area development budget. <p>Highways and Parish Paths.</p> <p>To receive reports regarding highways and agree any actions arising. There had been a car accident on the A359 and a number of village residents had been hospitalised. This had been logged and the police were aware.</p> <p>Receive report of damage to speed indicator device and consider any actions arising. The sign had been damaged over the weekend of 7/8 September. The sign had to be returned to Westcotec and solar unit removed. There would be a charge of £250 for this. The sign and solar unit would then be inspected for damage and a quote for repair / replacement provided. The pole would need to be reinstalled - the clerk noted that the council may wish to consider an alternative location as this was the second time the sign had been hit. It was likely that a new post would cost £500 plus installation. Gary Warren – traffic engineer had agreed to visit the village the following week to discuss new location. It would be necessary to consider raising this as an insurance claim. The excess would be £250 plus any resulting increase to the premium. The clerk was asked to delay making a claim until likely cost of repairs was available. PS asked for speed sign data to be made available in time for the next meeting.</p>																
11	<p>FINANCIAL MATTERS:</p> <p>To approve the following payments and two signatories for cheques. It was proposed and unanimously agreed to approve the following payments, TC and NL to sign cheques.</p> <table border="1"> <tr> <td>Salaries</td> <td>September 2018</td> <td>£524.91</td> </tr> <tr> <td>Nest Pension</td> <td>September 2018</td> <td>£28.10</td> </tr> <tr> <td>Postage telephone and mileage</td> <td>September 2018</td> <td>£15.04</td> </tr> <tr> <td>Milborne Port Computer Services</td> <td>Livedrive backup</td> <td>£48.00</td> </tr> <tr> <td>Sport and Play Consulting Limited</td> <td>Project management fee - play area equipment tender and evaluation</td> <td>£800.00*</td> </tr> </table> <p>*Play area development budget</p> <p>Other finance matters</p>		Salaries	September 2018	£524.91	Nest Pension	September 2018	£28.10	Postage telephone and mileage	September 2018	£15.04	Milborne Port Computer Services	Livedrive backup	£48.00	Sport and Play Consulting Limited	Project management fee - play area equipment tender and evaluation	£800.00*
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To approve the cash book and bank account reconciliation for 30 August –20 September 2018. The cashbook showed a balance as set out below:

Receipts & Payments 30 August - 20 Sept 2018			
	Balance 30/08/18		£ 76,260.53
RECEIPTS			
	Bank interest	£ 2.11	£ 2.11
	Bank interest	£ 1.15	£ 1.15
	Exclusive rights and interment fee		£ 155.00
	Exclusive rights fee G Evans		£ 100.00
	Exclusive rights fee V Evans		£ 100.00
Total Receipts			£ 358.26
PAYMENTS			
	26/07/2018 Clerk's salary August 18		£ 524.91
	Clerks pension August 2018 direct debit		£ 28.10
	Postage and mileage reimburse clerk		£ 16.92
	GDPR training		£ 10.00
	External audit		£ 240.00
	Cemetery caretaker		£ 98.20
	Repairs to bridge		£ 2,400.00
	Total		£ 3,318.13
Balance			£ 73,300.66
BANK ACCOUNT STATEMENTS			
	Current Account	£ 100.00	
	Business Account	£ 46,395.59	
	Business Reserve Account	£ 26,993.27	
TOTAL BANK ACCOUNTS		£ 73,488.86	
Add outstanding lodgements			
Less outstanding payments	SALC training £90.00; PS Services 98.20	188.2	
Balance			£ 73,300.66

To consider ytd budget expenditure. The clerk pointed out that the budget line for the bridge repair had been incorrectly identified as Parish Projects in the July minutes – this actually fell under maintenance, if this budget was exceeded a request to transfer from reserves would be made. The maintenance budget included tree work – some of which had been carried out but no invoice had been received. T Cavalier was asked to query this with the contractor. The budget paper was circulated amongst and checked by Councillors

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| 12 | Correspondence. Consider the following correspondence and agree any actions arising:
CPRE AGM invitation. No councillors were available to attend this. |
| 13 | LIST OF ITEMS DISTRIBUTED AND AVAILABLE SINCE LAST MEETING:
Rural Services Network News Bulletins;, SWP newsletter; Outdoor cinema events; Surveys on playing field and village hall provision; Clerks and Councils Direct –circular; The Clerk SLCC circular; CIL FAQ; Royal Mail scam advice; Improving health and wellbeing in Somerset event |
| 14 | Items for village newsletter. This would be considered closer to the next production date which was likely to be around Christmas. |
| 15 | Challenge to development at up Mudford
Planning Application 14/02554/OUT. Receive update on legal / professional advice and consider any actions arising.
Resolved: It was proposed and unanimously agreed to exclude the press and public under s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. (professional advice)
An update was provided. |
| 16 | NEXT SCHEDULED PARISH COUNCIL MEETINGS:
October 25th. Further meetings will be called as necessary. |