

# MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: [clerk@mudfordparishcouncil.gov.uk](mailto:clerk@mudfordparishcouncil.gov.uk)

Website: [www.mudfordparishcouncil.gov.uk](http://www.mudfordparishcouncil.gov.uk)

## MINUTES OF A MEETING OF THE PARISH COUNCIL –Thursday 26<sup>th</sup> September 2019, Mudford Village Hall at 7.00pm

### PUBLIC SESSION

Due to the temporary closure of the A303 during the night, heavy traffic was being experienced through Mudford, giving an indication of what to expect when the duelling work begin. There had been numerous accidents and an increase in speeding vehicles added to residents already significant concerns living alongside the A359 and safe use of the zebra crossing. Discussion about the court case for West Farm was heard (official report provided at Item 7) with concern that the environmental issue of cleaning up the site and re-instating the land might be overlooked. It was further reported that Mr Gunning had acquired new premises in Cary Fitzpaine which were believed to be more suitable. Simon Fox (SSDC Planning) was going to visit the new premises. Residents from Tor View Close reported that, although there had been a visit from SSDC to look at the work that needed to be carried out, nothing yet had been done. They were, however hopeful that something would be in place very soon and gave thanks to the PC & Clerk for their efforts to date. A report from the Clerk on Tor View Close would be provided at Item 8.

7.27pm – Meeting opened

1	<p><b>Attendance and to receive any apologies for absence and to consider acceptance of the reason.</b> Present: Stephen Bartlett SB, Nick Lanigan NL, June Lydon JL, Kay Mackenzie, KM, Phil Sargent PS. In attendance: Julie Ferguson (Clerk), Mike Lewis (County Councillor), Tony Capozzoli (District Councillor), Jean Jones (Village Hall committee), PCSO McIntosh, 7 members of the public. Apologies received and accepted: Tony Cavalier TC, Lawrence Weir LW, Paul Rowsell (District Councillor)</p>
2	<p><b>Declarations of Interests.</b> PS declared an interest in Item 9.1 – Financial Matters, KM declared an interest in 7 – Other planning matters</p>
3	<p><b>Reports.</b> To hear reports from: <b>County and District Councillors.</b> Mike Lewis reported that SCC were investing in some low emission buses for school transport. The County Council had 300 Apprenticeship places available – 12 of those in Adult &amp; Children’s Services providing Social Workers of the future. Everyone present was encouraged to sign an online petition to increase funding for social care. <a href="http://www.petition.parliament.uk">www.petition.parliament.uk</a>, ‘Somerset’. Tony Capozzoli encouraged all Councillors to attend the Parish Workshop sessions that were being provided and agreed to inform the PC of the date when Area East &amp; Area South Committees would decide the Primrose Lane application. He reported that 3 weeks’ notice would be given. <b>Police.</b> PCSO attended the meeting and reported that she had witnessed speeding vehicles through the village and was trying to organise more Police presence &amp; speed enforcement patrol in the short term. Speed camera data had been passed to her Sargent and letters had been sent to 2 motorists. She was also planning a meeting with Gary Warren from SCC Highways to see what other measures could be done. <b>Village Hall Committee.</b> Jean Jones reported that the Village Hall had that morning held a very successful Macmillan Café raising around £350 for this very worthy cause. Bookings were up following a re-vamp of the Village Hall leaflets which were being distributed in the area. Parking spaces continued to be challenging. Up and coming events: 31<sup>st</sup> Oct – Halloween Café (hat competition &amp; Halloween punch &amp; cake), Fri 29<sup>th</sup> Nov – Christmas fish &amp; chip quiz night, Thur 12<sup>th</sup> Dec – Village Hall Xmas lunch (no café). Café re-opens on Thurs 9<sup>th</sup> Jan 2020. <b>Clerk.</b> The Clerk had nothing to report.</p>
4	<p><b>To approve as a correct record the minutes of the Parish Council Meeting held on 29<sup>th</sup> August 2019.</b> Resolved: It was proposed and unanimously agreed to approve the minutes of the meeting held.</p>
5	<p><b>To consider the following planning applications and make recommendations to the planning officer:</b> There were no planning applications to consider.</p>
6	<p><b>To receive the following determination of planning notices:</b> There were no determinations to receive.</p>
7	<p><b>Other planning matters.</b> A summary of the Court Hearing held on the 16<sup>th</sup> September was heard, with Mr Gunning of West Farm, Mudford having pleaded Not Guilty on the basis of, on the date of the charge (7<sup>th</sup> August 2018) Mr Gunning did not know what the lawful use was, as he was awaiting the outcome of the Certificate Of Lawfulness (COL). He also claimed that there was over enforcement &amp; premature enforcement. Furthermore, he stated that he was acting within the lawful use at the time of the offence. The court had considered this and elected to send it to the Crown Court with the date set for 21<sup>st</sup> October at 10am.</p>
8	<p><b>Council Matters.</b></p> <ul style="list-style-type: none"><li>Consider ID cards for Parish Councillors. The PC had mixed feelings as to the need for and rules regarding ID cards for Parish councillors. It was agreed that the Clerk would look to see if other PCs had implemented them and what SALCs views are.</li></ul> <p style="text-align: right;"><b>ACTION: Clerk to arrange</b></p> <p><b>Cemetery.</b></p> <ul style="list-style-type: none"><li>Cemetery headstones risk assessment. PS reported that there was no change and nothing to report.</li><li>Agree Exclusive Rights of Burial: Plot B2-27, Antony Peter Flagg. RESOLVED: It was proposed and unanimously agreed to</li></ul>

approve and sign the Exclusive Rights of Burial for Antony Peter Flagg in plot B2-27.

- To consider the removal of Cherry trees. It was decided to put it to the vote, to cut back, or to remove & replace the 2 overgrown Cherry trees in the middle of the Cemetery. RESOLVED: It was proposed & agreed to remove & replace 2 Cherry trees in Mudford Cemetery.

**ACTION: PS to arrange**

**Playing Field and Play area.**

To receive playing field inspection reports from the relevant councillor and agree any actions arising. There was nothing significant to report.

**Highways and Parish Paths.**

To receive reports regarding highways and agree any actions arising.

- Update on Tor View Close issues. The Clerk reported that Gary Warren had agreed to consider adding a 'No Through road' sign to the existing Tor View Close sign. Also, she had received positive feedback from Jane Parton from SSDC Streetscene who had promised to get someone out to assess the situation and then follow it up with a team to carry out any maintenance that was needed to be done. It was agreed to report back at the next meeting.

**ACTION: Clerk to arrange**

- Update on response to meeting with SCC Highways regarding speed camera data. The Clerk reported that SCC Highways were reluctant to agree to a meeting and had suggested that the only solutions that might be on offer would be better signage or road markings that were managed by Gary Warren. ML suggested for the Clerk to approach Jon Nicholson asking for a quieter road surface as had been carried out in Marston Magna recently. ML offered to speak to Kerry Jones (SCC Highways) who was looking after projects relating to the A359 in light of the A303 duelling works, to look at potential speed reducing schemes.
- Consider information relating to average speed camera installation. The Clerk had received information from the Clerk of Renhold explaining the process and cost of their average speed camera installation. It was thought that the total cost could be well in excess of £200K and therefore not possible unless it could be included as a S106 payment from the development. Councillor Capozzoli said the PC needed to be mindful of what they wanted, opposing the development on one hand but then considering pursuing a large grant for the installation of average speed cameras.

**9 FINANCIAL MATTERS.**

**9.1 To approve the following payments and two signatories for cheques:**

J Ferguson	Salaries & expenses	£447.87
HMRC	PAYE	£103.20
Such Salinger Peters	Mudford Drainage Assessment	£480.00
P S Services	Cemetery Maintenance August	£21.00
Land Quality Management	Responding to Council	£600.00
Vision ICT	Hosted email account	£21.60
PKF Littlejohn	Audit Charges	£360.00
Milborne Port Computers	Livedrive Backup (annual)	£48.00

**9.2 Other finance matters.**

- To approve the cash book and bank account reconciliation for 29<sup>th</sup> August 2019 – 25<sup>th</sup> September 2019. RESOLVED: it was proposed and unanimously agreed to approve the cashbook as set out below.

<b>MUDFORD PARISH COUNCIL 26</b>			
<b>September 2019</b>			
<b>Receipts &amp; Payments 29th August 2019 - 25th September 2019</b>			
	Balance 29/08/19		<b>£ 58,290.83</b>
<b>RECEIPTS</b>			
	Bank interest		£ 5.14
	Bank interest		£ 4.44
	Exclusive Rights & Interment - Terry Rosewell		£ 255.00
	<b>Total Receipts</b>		<b>£ 264.58</b>
<b>PAYMENTS</b>			
	<b>29/08/2019</b>	Salaries & Expenses	£ 445.05
		HMRC	£ 103.20
		P S Services - Cemetery maintenance June & July	£ 70.00
		J&J - Bollards installation	£ 451.50
		Railton TPC Ltd - Technical Note Preparation	£ 300.00
		The Play Inspection Company - Annual Inspection	£ 114.00

		total		£ 1,483.75
	<b>Balance</b>			<b>£ 57,071.66</b>
	<b>BANK ACCOUNT STATEMENTS</b>			
	<b>Current Account</b>		£ 100.00	
	Business Account		£ 29,933.94	
	Business Reserve Account		£ 27,043.72	
	<b>TOTAL BANK ACCOUNTS</b>		<b>£ 57,077.66</b>	
	<b>Add outstanding lodgements</b>		<b>£ -</b>	
	<b>Less outstanding payments</b>	K Mackenzie	<b>£ 6.00</b>	
	<b>Balance</b>			<b>£ 57,071.66</b>
	<b>BANK ACCOUNT STATEMENTS</b>			
	<b>Current Account</b>		£ 100.00	
	Business Account		£ 31,157.55	
	Business Reserve Account		£ 27,039.28	
	<b>TOTAL BANK ACCOUNTS</b>		<b>£ 58,296.83</b>	
	<b>Add outstanding lodgements</b>		<b>£ -</b>	
	<b>Less outstanding payments</b>	K Mackenzie	<b>£ 6.00</b>	
	<b>Balance</b>			<b>£ 58,290.83</b>
	<ul style="list-style-type: none"> <li>To consider ytd budget expenditure. RESOLVED: Ytd budget expenditure was circulated, checked and signed.</li> </ul>			
<b>10</b>	<b>Correspondence.</b> Consider the following correspondence and agree any actions arising: <ul style="list-style-type: none"> <li>All correspondence had been received via email</li> </ul>			
<b>11</b>	<b>LIST OF ITEMS DISTRIBUTED AND AVAILABLE SINCE LAST MEETING:</b> Rural Services Network News Bulletins; CPRE Newsletters/Campaigns; NALC Bulletins; SORTED!; SWP Plastics Q& A; Area East Annual Meeting – Planning engagement session.			
<b>12</b>	<b>Newsletter.</b> <ul style="list-style-type: none"> <li>It was agreed to postpone the next Newsletter until more content was available.</li> </ul>			
<b>13</b>	<b>Challenge to development at up Mudford.</b> To resolve to exclude the press and public under s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. (professional advice) Planning Application 14/02554/OUT. Receive update on legal / professional advice and consider any actions arising. A summary of the situation regarding the up and coming Committee meeting to decide the planning application was provided and Confidential minutes were taken to agree funding of specialist reports to support the speakers at the meeting.			
<b>14</b>	<b>Agenda Items</b> <ul style="list-style-type: none"> <li>Consider items for next PC meeting. There was nothing identified at this time.</li> </ul> <b>NEXT SCHEDULED PARISH COUNCIL MEETINGS:</b> 31 <sup>st</sup> October 2019. Further meetings will be called as necessary.			

8.55pm – Meeting closed