

MUDFORD PARISH COUNCIL

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MEETING OF THE PARISH COUNCIL – Thursday 28 September 2017 at Mudford Village Hall at 7pm Minutes

PUBLIC SESSION

A number of petitions had been completed for Marcus Fysh MP's campaign urging the EA to reflect the wider potential flooding impact on planning applications.

Update on mini roundabout request. M Lewis reported that he had asked Gary Warren about traffic calming options for Mudford. There were limited options, and because of budget pressures this was unlikely to change unless a developer contributed via a S106 agreement. A member of the public said he would raise a petition in order to evidence strength of public feeling about the need for traffic calming. Concern that there would be a fatality was expressed. Other suggestions such as lowering the speed limit and lorry watch were discussed. There would be a need for volunteers, in addition the police did not appear to be interested in policing lorry movement.

It was reported that heavy lorries were using West Mudford road as early as 4.30am-5am, as well as at weekends.

1	<p>Attendance and to receive any apologies for absence and to consider acceptance of the reasons. Present: Tony Cavalier (TC) Phil Sargent (PS) Nick Lanigan (NL) June Lydon (JL) In attendance: Tony Capozzoli (District Councillor) Mike Lewis (County Councillor) Sue Graham (Clerk) Jean Jones (Village Hall Committee) 6 members of the public. Apologies were received and accepted from Stephen Bartlett, Geraldine Mabey, Diane Vaughan.</p>
2	<p>Declarations of Interests. Request dispensation for decisions regarding Planning Application 14/02554/OUT. Those present had already been granted a dispensation.</p>
3	<p>Reports. To hear reports from: County Councillor: Mike Lewis reported the following:</p> <ul style="list-style-type: none">• Yeovil Western corridor works had started, action had been taken to try to avoid problems like those caused by works on Lyde Road• It was national adoption week. There was a demand in rural areas for families for local children.• Consultation had begun on the integrated family support service.• The library consultation could be found on the SCC website. <p>District Councillor: Tony Capozzoli reported the following:</p> <ul style="list-style-type: none">• MP Marcus Fysh was being shown around the ward. Councillors asked for traffic calming to be raised with him.• Gold Star awards would be taking place on 23 October. <p>Police: The police were not present Village Hall Committee. Jean Jones reported the following:</p> <ul style="list-style-type: none">• Her thanks to Tony Capozzoli for his support at the Macmillan coffee morning, this had raised £552.• There would be a Halloween party on 28 October and a quiz around Christmas time.• More committee members were required.• Lawrence Weir was thanked for his work on making funding applications• Ownership of Hall and Car Park – clarification. The Parish Council was listed on the deeds of the hall as Proprietor (owner, but only in its role as Custodian Trustee.) The Parish Council had no role in the day to day running / management of the village hall. It was suggested that a representative of the Parish Council should attend village hall committee meetings.• Overnight parking in the car park was problematic, frustration with the lack of enforcement was expressed.• Ownership and management of the car park would be discussed with James Divall at a future meeting.• Councillors thanked Jean Jones and Lawrence Weir for their hard work. <p>Parish Environment Warden - There was nothing to report. Clerk. The clerk had nothing to report.</p>
4	<p>To approve as a correct record the minutes of the Parish Council Meeting held on 31 August 2017 Resolved: It was proposed and unanimously agreed to approve the minutes of the meeting held.</p>
5	<p>To consider the following planning applications and make recommendations to the planning officer. No planning applications had been received.</p>
6	<p>To receive the following determination of planning notices: No determination notices had been received.</p>
7	<p>Other planning matters For information: Note site visit by planning Inspector. Land at West Farm, West Mudford Road, Mudford. The Inspector had made a site visit and indicated that a decision would be made by mid-October.</p>
8	<p>Council Matters Cemetery</p>

- Cemetery Warden's Update. PS reported that the bench outside the chapel was rotten and required repair / replacement. Resolved: It was proposed and unanimously agreed to replace the bench, and for the clerk to arrange this. It was suggested that a bench similar to that recently provided at the bus stop would be appropriate, quotes had recently been obtained and this had represented good value for money – cemetery maintenance budget.
- Topple Test - Cemetery Headstones Risk Assessment. PS had provided details of the recent topple test risk assessment to the clerk. Resolved: It was proposed and unanimously agreed for PS and the clerk to consider the risk assessment and take necessary action.

Playing Field and Play area

- To receive playing field inspection reports from the relevant councillor and agree any actions arising. Nothing to report.
- Discuss ownership and management of recreation ground and development plans, including car park. It was agreed for this to be carried forward to the next meeting.

Highways and Parish Paths

To receive reports and agree any actions arising

Parish Paths: Lawrence Weir – footpath liaison officer had sent the following report:

- He had had a meeting with the Footpaths Area Warden, She had given him access to the online county footpaths mapping system, he had reported a number of issues, especially about the lack of styles.
- He had tidied up path Y 18/2 (near pub bus stop) and had since discovered that SCC paid for a contractor to clear this footpath.
- He had cut back the undergrowth on the entrances to paths Y 18/5 and Y18/1.

Receive response from Traffic engineer regarding weight, volume and speed of traffic

The traffic engineer had responded as follows:

- The road already had a 30mph speed limit, and given the system of street lighting it was not possible to introduce any 30 signs or roundels. In terms of physical measures, it was unclear what, if any, were feasible as this was an A Class road which limited the options.
- The only available option would be via the Small Improvements Scheme. However there would need to be a wider consultation to ascertain whether measures would be acceptable in a residential area.
- Enforcement of the speed limit was down to the Police
- There was no weight limit in Mudford, but there was in Marston Magna. Enforcement responsibility sat with the Police but this could only be carried out within the weight limit extent.

Discussion took place, and concern about a potential fatality as had been raised in public session was reiterated. Village gateways and pinch points were suggested. ML noted that he had only 2 small improvement schemes available to him per year, and he already had 5 on the list. He explained difficulties with prioritising these, he would however add Mudford to this list.

Receive speed sign data. Speed data had been collected as follows:

Top of Hill A359

Traffic Report From	7/4/2017 7:15:00 PM through 9/6/2017 6:35:00 PM		
85th Percentile Speed		37	mph
85th Percentile Vehicles	244,719	counts	
Max Speed	85.0 mph on 8/2/2017 1:20:00 AM		
Total Vehicles	287,905	count	
AADT:	4,500		
Volumes - weekly vehicle counts			
	Time	5 Day	7 Day
Average Daily		4,788	4,421
AM peak	6:00 to 7:00	319	302
PM peak	4:00 to 5:00	437	388
Speed			
Speed limit:		35	mph
85th Percentile Speed:		37	mph
Average Speed:		30.3	mph

Bottom of Village A359

Traffic Report From	7/4/2017 6:20:00 PM through 9/6/2017 6:00:00 PM		
85th Percentile Speed	34.1	mph	
85th Percentile Vehicles	228,519	counts	
Max Speed	75.0 mph on 7/25/2017 7:40:00 PM		
Total Vehicles	268,846	count	
AADT:	4,202		
Volumes - weekly vehicle counts			
	Time	5 Day	7 Day
Average Daily		4,539	4,128
AM peak	7:00 to 8:00	345	303
PM peak	4:00 to 5:00	425	356
Speed			
Speed limit:		35	mph
85th Percentile Speed:		34.1	mph
Average Speed:		28.2	mph

9 FINANCIAL MATTERS:

9.1 To approve the following payments and two signatories for cheques. RESOLVED: It was proposed and unanimously agreed to approve the following payments, and for NL and PS to sign cheques. PS declared an interest in the payment to PS Services; TC signed the cheque.

Salaries	September 2017	£517.79
Nest Pensions Direct Debit	Direct debit payment	£27.54
Cemetery Caretaker	Invoice August	£24.00
Milborne Post Computers	Livedrive Back up	£48.00
Grant Thornton	Audit Fee	£240.00

9.2 The following receipts were noted:

Bank interest - £0.60
 Interment of ashes late Mrs M Langmead £80.00
 Interment of ashes, late Francesca Denning £80.00

Other finance matters

To approve the cash book and bank account reconciliation for August 31st – 28th September 2017

Resolved: It was proposed and unanimously agreed to approve the cashbook and bank account reconciliation as set out below:

Receipts & Payments Aug-Sept			
	Balance 31/08/217		£ 70,301.67
RECEIPTS			
	Bank interest	£	0.60
	Interment of Ashes M Langmead	£	80.00
	Interment of Ashes F Denning	£	80.00
Total Receipts		£	160.60
PAYMENTS			
31/08/2017	Salaries	£	517.79
	NEST Pension	£	27.54
	Postage stationery mileage	£	23.10
	Bench installation	£	157.68
	LCR Subs	£	17.00
	Bradfords	£	68.68
	Total Payments	£	811.79
BALANCE		£	69,650.48
BANK ACCOUNT STATEMENTS			
Current Account		£	180.00
Business Account		£	42,566.39
Business Reserve Account		£	26,981.77
TOTAL BANK ACCOUNTS			
Add outstanding lodgements		£	80.00
Less outstanding cheques			157.68
Balance		£	69,650.48

To consider ytd budget expenditure. YTD budget expenditure was circulated and checked by Councillors

10 Village hall car park. This had been discussed at item 3. Reports- Village Hall. It was reiterated that overnight parking was a

	<p>problem, and impacting on parking for those wishing to attend village hall events, it was noted that the village hall was also for the use of Ashington and Chilton Cantelo. RESOLVED: It was proposed and unanimously agreed for the Clerk to write to SSDC to ask for enforcement action. Councillors noted that they would support the extension of the car park.</p>		
11	Correspondence. Consider the following correspondence and agree any actions arising.		
	From	Subject	
	Somerset Prepared	Newsletter – civic contingencies	The Chairman had advised that Mudford Village Hall was already identified as an emergency shelter.
	Lydia Gane	Cycleway signs and obstructions to River Yeo	This request had been passed to County Roads and the EA. Cycle signs would not be provided because of budget cuts. The clerk was asked to respond and ask if the PC could pay for this. The EA had written to the landowner to remind them of their responsibilities. The clerk was asked to suggest that both landowners be approached by the EA.
	CPRE	Invitation to AGM	TC and PS would consider attending this.
	Community Magazine Printing	Quote for printing village newsletter	The quote for a double sided A4 newsletter was considered to be reasonable and the clerk advised that she could produce a quarterly, simple newsletter in leaflet form, but there would need to be volunteers to distribute. The following news items were suggested: <ul style="list-style-type: none"> • Village events, including coffee mornings, Health Walks. • Parish Council News- e.g. illegal overnight car parking • Request for volunteers to distribute Resolved: It was agreed to produce a trial issue (parish projects budget) The PC agenda would have a regular item, 'Items for village newsletter'
Somerset Rural Youth Project	Youth Work In Community	The PC would be interested in further information, the clerk was asked to request this.	
12	LIST OF ITEMS DISTRIBUTED AND AVAILABLE SINCE LAST MEETING: Rural Services Network News Bulletins; Admiral Nurses Newsletter; PCC newsletter; Clerks and Councils Direct Circular; Yeovil hospital charity newsletter; The Clerk magazine; CPRE Publication – Landscape Issues in your Neighbourhood Plan; St Margaret's Hospice Coffee Morning, Somerset Fingerpost Restoration Project;		
13	<p>Challenge to development at up Mudford Resolved: It was proposed and unanimously agreed to exclude the press and public under <i>s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i> (Professional / legal information) Planning Application 14/02554/OUT. Receive update on legal / professional advice and consider any actions arising. Receive report from Land Quality Management consider, and agree any actions arising. An update was provided.</p>		
14	NEXT SCHEDULED PARISH COUNCIL MEETINGS: October 26 th 2017. Further meetings will be called as necessary.		