

# MUDFORD PARISH COUNCIL

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## MEETING OF THE PARISH COUNCIL – Thursday 30 November 2017 at Mudford Village Hall at 7pm Minutes

### PUBLIC SESSION

Members of the public raised the following

Planning Appeal Outcomes. The PC was thanked for its support. 3 questions were asked.

1. Likely timescale for enforcement action re West Farm and likely action in the event that enforcement not successful. SB: SSDC manage enforcement, it would become a matter for the Courts if enforcement not successful. The Planning Officer would be assisting with finding an alternative location for the business.
2. Were further Hales Meadow planning applications likely in view of appeal dismissal? SB: Every possibility that a further application will be received in the future
3. Is the UP Mudford Development likely to progress? SB: The development site at Up Mudford has been identified in the local plan. Unless it is removed from the plan or becomes financially unviable it is likely to be developed. The PC would continue to challenge its suitability.

Concern about narrow and uneven pavement exacerbated by large, uneven hedge. The Chair would approach the hedge owners.

Planning Appeal Outcomes. Query about whether the Traffic Commissioner and the DVSA would be informed of the West Farm planning appeal outcome. SB noted that the operator's licence had been curtailed regardless of the vehicles being used. It was not clear if this would be automatically passed to the DVSA and OTC. This would be considered during the meeting

Query about progress with traffic calming and bus stop bench. This would be discussed on the agenda, but it would not be appropriate for the Parish Council to organise a 'protest' event. The Chairman noted that Community Speed watch was an effective means of slowing traffic and noted that volunteers were required. Possible traffic calming options were queried, many were not suitable because the road was an 'A' road and the main route for emergency services to the A303. Parked cars had been an asset in the past (and currently!)

Stephanie (young person from the village) spoke about the lack of facilities for / interest in young people in the village. She suggested a tea and cake event in the afternoon for both younger and older people in the village. Various fundraising and other community activities were suggested including a jointly run car boot sale and a litter pick. This idea was well received; Stephanie was praised for her initiative and tasked with finding out further information on what the young people of the village would like. It was noted that volunteers would be required to run a group for young people. J Jones welcomed the idea and suggested that Stephanie attended the next village hall committee meeting on Friday 16<sup>th</sup> February. Tony Capozzoli suggested that a Youth Parish Council could be appropriate and would pass detail to Stephanie.

Lighting for the playing field. This was requested – to help with vandalism and encourage play.

<b>1</b>	<b>Attendance and to receive any apologies for absence and to consider acceptance of the reasons.</b> Present: Stephen Bartlett SB; Tony Cavalier (TC) June Lydon (JL) Phil Sargent, Nick Lanigan NL, Geraldine Mabey GM In attendance: Tony Capozzoli (District Councillor) Mike Lewis (County Councillor) Sue Graham (Clerk) Jean Jones (Village Hall Committee) 13 members of the public. Apologies were received from the police.
<b>1.1</b>	<b>Note resignation of Councillor Vaughan and vacancy to be advertised for co-option.</b> It was noted that Diane Vaughan had resigned, the post had been advertised as per the regulation laid down in the LGA 1972, no requests for an election had been received. The post had since been advertised for co-option. The co-option would take place at the December meeting.
<b>2</b>	<b>Declarations of Interests.</b> Planning application 17/04296/COU GM declared a personal interest - she lived opposite the garage
<b>3</b>	<b>Reports.</b> To hear reports from: <b>County and District Councillors</b> Mike Lewis reported the following: Mudford had been put forward with other villages on A359 for a small highway improvement scheme, he had asked for Mudford to be prioritised. Highways would design a scheme and the PC would be consulted. He suggested that the speed / volume of traffic data would be useful. SB noted that the weight of traffic (heavy lorries) was also a problem causing damage to roads and bridges. ML had raised an issue with the HGV management plan which would need to be addressed to make it enforceable.  Tony Capozzoli reported the following: There were HGV issues in all villages.

Youth Parish Council leader from Ilchester should be invited to the January meeting. Tony Capozzoli would liaise with her.  
**Police.**  
 The police report was read out.

**Village Hall Committee.** Jean Jones reported the following:

- Thank you to Stephanie for coming and making suggestions
- The pantomime had been re scheduled to start on Friday 9<sup>th</sup> February with additional performances on, 10th, 11th February.
- The Christmas Café was scheduled for 14<sup>th</sup> December. Father Christmas was required.

**Parish Environment Warden.** GM reported the following:

- Some glass on the field. Trees on the playing field had been problematic and some needed to be removed, GM would identify these. PS suggested that those planted specifically for remembrance should not be moved.
- There appeared to have been some work on clearing one side of the river.

**Clerk.** There was nothing to report.

**4 To approve as a correct record the minutes of the Parish Council Meeting held on 26 October 2017 and 2 November 2017**  
 Resolved: It was proposed and unanimously agreed to approve the minutes of the meetings held.

**5 To consider the following planning applications and make recommendations to the planning officer**

Ref	Detail
17/04296/COU	<p>Change of use of garage and show room to use class B1 (office research and development, light industry) Cars of Yeovil, Main Street, Mudford.</p> <p>SB explained the plans. TC reported that 4 councillors had met with the agent at the site. The applicant planned to let the area to light industry (the term B1 light industry was clarified). At the site meeting Councillors had raised concerns about parking in the village hall car, and whether the application would put pressure on the local car park. The application provided for 27 car parking spaces. During the site visit it had also become apparent that there was space behind the building which could offer further scope to extend the car park. The agent had noted that the structure of the building would not be altered as part of this application.</p> <p>Comments were invited and observations made as follows:</p> <ul style="list-style-type: none"> <li>• Could bring local employment which should be supported</li> <li>• Provision of associated parking was welcomed</li> <li>• Supportive of change of use</li> <li>• The PC would encourage further steps to relieve the car parking situation around the Half Moon Pub by expansion of the car park to rear. Should an application include a proposal to increase the size of the Half Moon car park the PC would be supportive.</li> </ul> <p>Resolved: It was proposed and unanimously agreed to recommend <b>approval</b>.</p>
17/03367/LBC	<p>Replacement of 7 no. windows on front elevation. Hillside Cottage, Main Street, Mudford.</p> <p>SB explained the plans. Comments were invited and observations made as follows:          Noted that windows would be replaced like for like with timber, painted white.</p> <p>Resolved: It was proposed and unanimously agreed to recommend <b>approval</b>.</p>

**6 To receive the following determination of planning notices:**  
 The following notices were read out:

17/03525/FUL	The Erection of a porch (part retrospective)	Grant permission with conditions
Receive notice of appeal outcome	<p>APP/R3325/C/16/3164480</p> <p>West Farm, West Mudford Road, Yeovil, BA21 5TL.</p> <p>The notice and timescale were noted. The clerk was asked to request the map which had been referred to in the decision notice but not provided.</p> <p>It was noted that this was relevant to the DVSA and the traffic commissioner. The clerk was asked to arrange for the decision notice to be sent to these agencies.</p> <p>ML noted the significance attributed to the Monarch Way (national right of way) as a material consideration in this decision.</p>	Appeal dismissed, enforcement notice upheld.
Receive notice of Appeal Outcome	<p>APP/R3225/W/17/3173173</p> <p>16/03544/OUT Outline application for proposed residential development fronting Up Mudford Road, Hales Lea, Land East of Hales Meadow, Mudford.</p> <p>SB explained the reason for the dismissal. The proposed pattern of development was not consistent with the linear</p>	Appeal dismissed

		pattern of the development and would impact on character of village	
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**7** **Other planning matters**  
**SSDC Local Plan – Issues and Options consultation – consider consultation document and agree response and any actions arising.**  
SB explained the reason for the consultation. Members of the public could respond to the consultation via <https://www.southsomerset.gov.uk/issuesandoptions>  
Resolved It was proposed and unanimously agreed to respond to the consultation as follows:  
Mudford Parish Council requests that the Up Mudford site is removed from the plan on the basis that the site is unviable for the following reasons:

- Impact on the landscape
- Impact on Highways (recent data shows in excess of 70,000 vehicle movements per week along the A359 through Mudford in a single direction only)
- Risk of flooding to Mudford and to villages further downstream from the run off, in addition there has been no agreement as to who would be responsible for the management of the attenuation scheme
- The environmental impact including the risk of anthrax contamination.

The Parish Council does not support development to the south of the Parish and notes that responses have still not been received in relation to EIA and the more recently submitted anthrax study. In addition, the PC is concerned about the knock on effects of additional development via the additional earmarked land in the parish.  
*Tony Capozzoli and Mike Lewis left the meeting*

**8** **Council Matters**  
**Cemetery**

- Cemetery Warden’s Update. PS had nothing to report
- Topple Test - Cemetery Headstones Risk Assessment. Update. PS was continuing to monitor
- Agree Exclusive Rights of Burial – Mr N Street. Resolved: It was proposed and unanimously agreed to approve and sign the exclusive rights of burial for Norman Philip Street. The £75 fee had been received.
- The bench had been ordered.

**Playing Field and Play area**

- To receive playing field inspection reports from the relevant councillor and agree any actions arising. GM reported the following: Graffiti, some broken glass, broken bin, suggestion that new bin was required, clerk to obtain quotes.
- Receive SSDC Quarterly play area inspection reports. The quarterly inspection reports were considered, areas which required monitoring were noted.
- Receive advice from Tree Officer - Tree roots, play area. The tree officer had advised to wait until spring before tarmacking to be sure that the roots were dead.
- Receive information on price and installation of football goals. Goals would cost between £1500 and £2000 for installation on the grass. It was suggested that a long term strategy was required for the playing field. Marking the hard play area and installing combination goals would cost about £10k and the re-tarmacking another £10K. Concern was raised that this could be in the wrong area of the field because of issues with drainage. Removing the hard area was also an option, perhaps combined with installation of two smaller goals further up the field. This would be further discussed at the January meeting. Feedback from the young people of the village was requested.

**Highways and Parish Paths**

- To receive reports regarding highways and agree any actions arising. White lines for speed camera needed to be repainted.  
Highways had repaired Brick Bridge between Mudford and Marston Magna.  
The willows opposite the church required pruning. SB would seek a further quote.  
Moss on the path between Hales Meadow Main Street had been reported. The Highways Officer would be making arrangements to clean most affected areas.
- Village Gateways, consider and agree any actions arising. Information on the cost of the gates and installation had been received as follows: Gates £550 each, total cost including installation and road lining £800 per location, therefore 4 gates would cost £3200. Councillors asked if this included the village name sign. The clerk would enquire.
- Receive information on installation of bus stop bench, including licence details and costs and agree any actions arising: The bench could be positioned on the highway but a licence would be required, this would cost a total of £515 before the cost of the bench itself. The clerk was asked to query this with Mike Lewis.
- Consider request from resident for narrow pavement sign. A resident had requested the sign for the area of pavement past the shop. Councillors felt there were too many signs, SB would address issues with the pavement by asking for the hedge to be cut.
- The speed sign data had been circulated. The data for the sign at the top of the hill was as follows:

Location/Name:	Incoming Direction		
Report Generated:		29/11/2017 14:39	
Speed Intervals		5	mph
Time Intervals		5	minutes
Traffic Report From	9/26/2017 11:40:00 AM through 11/29/2017 11:00:00 AM		
85th Percentile Speed		33.7	mph
85th Percentile Vehicles	227,968		counts

Max Speed	80.0 mph on 11/24/2017 3:20:00 PM		
Total Vehicles	268,198	count	
AADT:	4,192		
<b>Volumes - weekly vehicle counts</b>			
	<b>Time</b>	<b>5 Day</b>	<b>7 Day</b>
Average Daily		4,535	4,119
AM peak	8:00 to 9:00	375	319
PM peak	4:00 to 5:00	469	391
<b>Speed</b>			
Speed limit:		35	mph
85th Percentile Speed:		33.7	mph
Average Speed:		27.7	mph

Data for the sign at the bottom of the hill was proving difficult to download. PS reported that the sign had been damaged – possibly vandalism/attempted theft. The clerk would report to the police. Suppliers had been consulted about how to address this.

**9 FINANCIAL MATTERS:**

**9.1 To approve the following payments and two signatories for cheques**

RESOLVED: It was proposed and unanimously agreed to approve the following payments, and for NL and PS to sign cheques (TC to sign the cheque for PS Services.)

Salaries	November 2017	£517.79
Postage telephone and mileage	November 2017	£25.15
Nest Pensions Direct Debit	Direct debit payment	£27.54
Cemetery Caretaker		£12.00
Richard Buxton Solicitors	Documents review, letter in respect of LQM Report	£1,020.00
Society Of Local Council Clerks	Annual Subscription	£115.00

**9.2 To note the following receipts**

Bank interest - £0.61  
VAT repayment £929.30

**9.3 Other finance matters**

To approve the cash book and bank account reconciliation for 26October- 30<sup>th</sup> November 2017. Resolved: It was proposed and unanimously agreed to approve the cashbook and bank account reconciliation as set out below:

<b>Receipts &amp; Payments October 26th - November 30th 2017</b>			
	Balance 26/10/2017		<b>£ 69,050.93</b>
<b>RECEIPTS</b>			
	Bank interest	£	0.61
	Exclusive rights of burial	£	75.00
	<b>Total Receipts</b>		<b>£ 75.61</b>
<b>PAYMENTS</b>			
	<b>26/10/2017</b>	Salaries	£ 517.79
		NEST Pension	£ 27.54
		Postage, stationery mileage	£ 40.99
		PS Services	£ 33.00
		Vision ICT	£ 140.40
		KM Dike	£ 1,037.40
		Parish Magazine printing	£ 34.50
	<b>02/11/2017</b>	LQM Anthrax Report	£ 4,110.00
		Total Payments	£ 5,941.62
	<b>BALANCE</b>		<b>£ 63,184.92</b>
<b>BANK ACCOUNT STATEMENTS</b>			
	<b>Current Account</b>	£	100.00
	Business Account	£	36,243.10
	Business Reserve Account	£	26,982.22
	<b>TOTAL BANK ACCOUNTS</b>	£	63,325.32
	<b>Add outstanding lodgements</b>		
	<b>Less outstanding cheques</b>	£	140.40
	<b>Balance</b>		<b>£ 63,184.92</b>

To consider ytd budget expenditure. YTD budget expenditure was circulated and checked by Councillors Receive notice of Appointment of External Auditors for 2018. This was received.

**10 Village hall car park.**

Consider correspondence from SSDC about installation of electric car chargers and agree any actions arising. A proposal from SSDC to install 2 electric car chargers in the village hall car park was received. Comments were made as follows:

- There were no electric cars in the village
- Car park has too few bays and therefore insufficient space for electric charging bays. If the car park bays were

	<p>extended to the grass area, this would be reconsidered.</p> <p>The previously reported vehicle was still parking in the disabled parking space. The enforcement ticket had been discarded.</p>
<b>11</b>	<p><b>Correspondence.</b> Consider the following correspondence and agree any actions arising. No correspondence had been received.</p>
<b>12</b>	<p><b>LIST OF ITEMS DISTRIBUTED AND AVAILABLE SINCE LAST MEETING:</b>  Rural Services Network News Bulletins; Came and Company Parish Council Insurance newsletter; SWP Briefing; Christmas tree recycling; Somerset Rivers Authority Half Year Report; Community Foundation newsletter; Devon and Somerset Fire and Rescue consultation; Highways- Guide to Winter Services; Marie Curie volunteer helper press release; Yeovil Hospital Charity, request for votes; St Margaret's Hospice Open Gardens information; Public Sector online news bulletin; Hinckley Point C Community Fund launch; CCS newsletter; Somerset Community Foundation Donate your winter fuel payment campaign</p>
<b>13</b>	<p><b>Items for village newsletter</b>  Recycling boxes – contact SSDC for new ones  Youth Council</p>
<b>14</b>	<p><b>Challenge to development at up Mudford</b>  <b>Receive EA response to LQM report.</b>  Resolved. It was proposed and unanimously agreed to exclude the press and public under <i>s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i> (Legal / professional action)  Planning Application 14/02554/OUT. Receive update and consider any actions arising.</p>
<b>15</b>	<p><b>NEXT SCHEDULED PARISH COUNCIL MEETINGS:</b>  December 28<sup>th</sup> 2017. Further meetings will be called as necessary. Clerk to circulate dates for 2018.</p>