

MUDFORD PARISH COUNCIL

Clerk: Sue Graham. Sun View, Babcarry Lane, Keinton Mandeville, TA11 6DR

Tel: 07874 220140

E-mail: clerk@mudfordparishcouncil.gov.uk

Website: www.mudfordparishcouncil.gov.uk

MEETING OF THE PARISH COUNCIL – Thursday 30 March 2017 at Mudford Village Hall at 10am Minutes

PUBLIC SESSION

1	<p>Attendance and to receive any apologies for absence and to consider acceptance of the reasons. Present: Tony Cavalier TC (Vice Chair in the Chair) Phil Sargent PS, Geraldine Mabey GM, June Lydon JL In attendance: Sue Graham (Clerk) PC Stefan Edwards, PC Sara Stephenson Resolved: It was proposed and unanimously agreed to accept apologies from Stephen Bartlett; Nick Lanigan; Diane Vaughan (all work)</p>																																																																																																																																																
2	<p>Declarations of Interests. Phil Sargent declared an interest in item 3 Financial matters: Payments, Cemetery Caretaker. PS would not take part in the decision making for this item, however, a dispensation was agreed to allow Phil Sargent to sign the cheques on the grounds that the number of persons prohibited from participating would be so great a proportion of the body transacting the business as to impede the transaction of the business. (There were no other signatories available)</p>																																																																																																																																																
3	<p>FINANCIAL MATTERS:</p> <ul style="list-style-type: none"> To approve the following accounts for payment and two signatories for cheques:- PS had declared an interest and did not take part in the meeting for this item. Resolved: It was proposed and unanimously agreed to approve the following payments, and for PS and TC to sign cheques. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Salaries</td> <td>March 2017</td> <td style="text-align: right;">£520.86</td> </tr> <tr> <td>HMRC</td> <td>Tax and NICs</td> <td style="text-align: right;">£4.40</td> </tr> <tr> <td>Postage mileage</td> <td>February - March 2017</td> <td style="text-align: right;">£52.12</td> </tr> <tr> <td>Cemetery Caretaker</td> <td>February 2017</td> <td style="text-align: right;">£66.00</td> </tr> <tr> <td>Cemetery Caretaker</td> <td>Reimburse plaque for chapel</td> <td style="text-align: right;">£118.50</td> </tr> <tr> <td>SSDC</td> <td>Quarterly Play inspections</td> <td style="text-align: right;">£127.20</td> </tr> <tr> <td>Yeovil Shopmobility</td> <td>Grant</td> <td style="text-align: right;">£50.00</td> </tr> </table> <ul style="list-style-type: none"> To approve the cash book and bank account reconciliation for March. RESOLVED: It was proposed and unanimously agreed to approve the cashbook as set out below: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Receipts & Payments since March 2nd 2017</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td></td> <td>Balance 28/02/17</td> <td></td> <td></td> <td style="text-align: right;">£ 48,216.47</td> </tr> <tr> <td colspan="5">RECEIPTS</td> </tr> <tr> <td></td> <td>interest</td> <td></td> <td style="text-align: right;">£ 0.38</td> <td></td> </tr> <tr> <td></td> <td>VAT refund</td> <td></td> <td style="text-align: right;">£ 353.08</td> <td></td> </tr> <tr> <td></td> <td>Right of Burial Fee C&B Gosney</td> <td></td> <td style="text-align: right;">£ 75.00</td> <td></td> </tr> <tr> <td colspan="4">Total Receipts</td> <td style="text-align: right;">£ 428.46</td> </tr> <tr> <td colspan="5">PAYMENTS</td> </tr> <tr> <td></td> <td>02/03/2017</td> <td>Salaries</td> <td></td> <td style="text-align: right;">£ 521.06</td> </tr> <tr> <td></td> <td></td> <td>HMRC</td> <td></td> <td style="text-align: right;">£ 4.20</td> </tr> <tr> <td></td> <td></td> <td>ICO Data protection</td> <td></td> <td style="text-align: right;">£ 35.00</td> </tr> <tr> <td></td> <td></td> <td>Cemtery Caretaker</td> <td></td> <td style="text-align: right;">£ 69.00</td> </tr> <tr> <td></td> <td></td> <td>Letter printing</td> <td></td> <td style="text-align: right;">£ 25.73</td> </tr> <tr> <td></td> <td></td> <td>Total Payments</td> <td></td> <td style="text-align: right;">£ 654.99</td> </tr> <tr> <td colspan="4">BALANCE</td> <td style="text-align: right;">£ 47,989.94</td> </tr> <tr> <td colspan="5">BANK ACCOUNT STATEMENTS</td> </tr> <tr> <td colspan="3">Current Account</td> <td style="text-align: right;">£ 100.00</td> <td></td> </tr> <tr> <td colspan="3">Business Account</td> <td style="text-align: right;">£ 20,834.53</td> <td></td> </tr> <tr> <td colspan="3">Business Reserve Account</td> <td style="text-align: right;">£ 26,980.41</td> <td></td> </tr> <tr> <td colspan="3">TOTAL BANK ACCOUNTS</td> <td style="text-align: right;">£ 47,914.94</td> <td style="text-align: right;">£ 47,914.94</td> </tr> <tr> <td colspan="3">Add outstanding lodgements</td> <td style="text-align: right;">£ 75.00</td> <td></td> </tr> <tr> <td colspan="3">Less outstanding cheques</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td colspan="3">Balance</td> <td></td> <td style="text-align: right;">£ 47,989.94</td> </tr> </tbody> </table> <ul style="list-style-type: none"> To consider ytd budget expenditure. 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The following receipts were noted: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Nat West Bank interest</td> <td style="text-align: right;">£0.38</td> </tr> <tr> <td>Exclusive rights of burial fee C and B Gosney</td> <td style="text-align: right;">£75.00</td> </tr> <tr> <td>HMRC VAT Refund</td> <td style="text-align: right;">£353.08</td> </tr> </tbody> </table>	Salaries	March 2017	£520.86	HMRC	Tax and NICs	£4.40	Postage mileage	February - March 2017	£52.12	Cemetery Caretaker	February 2017	£66.00	Cemetery Caretaker	Reimburse plaque for chapel	£118.50	SSDC	Quarterly Play inspections	£127.20	Yeovil Shopmobility	Grant	£50.00	Receipts & Payments since March 2nd 2017						Balance 28/02/17			£ 48,216.47	RECEIPTS						interest		£ 0.38			VAT refund		£ 353.08			Right of Burial Fee C&B Gosney		£ 75.00		Total Receipts				£ 428.46	PAYMENTS						02/03/2017	Salaries		£ 521.06			HMRC		£ 4.20			ICO Data protection		£ 35.00			Cemtery Caretaker		£ 69.00			Letter printing		£ 25.73			Total Payments		£ 654.99	BALANCE				£ 47,989.94	BANK ACCOUNT STATEMENTS					Current Account			£ 100.00		Business Account			£ 20,834.53		Business Reserve Account			£ 26,980.41		TOTAL BANK ACCOUNTS			£ 47,914.94	£ 47,914.94	Add outstanding lodgements			£ 75.00		Less outstanding cheques			-		Balance				£ 47,989.94	Description	Amount	Nat West Bank interest	£0.38	Exclusive rights of burial fee C and B Gosney	£75.00	HMRC VAT Refund	£353.08
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4	<p>Playing field and Play Area. Consider ongoing issues of vandalism with PC Stefan Edwards and PC Sara Stephenson and on potential security measures (CCTV) at the playing field, possible grants and any actions arising.</p>																																																																																																																																																

	<p>TC provided a briefing on vandalism at the playing field. A letter that had been sent by the Parish Council to all village residents was discussed. It was noted that there had been no recent issues of vandalism at the playing field, however, with lighter evenings and better weather approaching, the need to prevent further vandalism / anti-social behaviour remained. Ideally, the police, Yarlington and the Parish Council would work together to prevent further incidents.</p> <p>A number of actions were agreed as follows:</p> <ul style="list-style-type: none">• Police to increase patrols of the area• Liaison with Yarlington (PCSO Thelma Mead, PC Stefan Edwards, Parish Council)• Meeting with Crime Prevention Officer (Clerk and PC Stefan Edwards to liaise with Steve Nickerson)• PC Stefan Edwards would request better communication / feedback from Yeovil (as the neighbourhood team had not been made aware of some incidents)• Encourage reporting via 999/101
5	<p>NEXT SCHEDULED PARISH COUNCIL MEETINGS: Thursday April 6th 2017. Further meetings will be called as necessary usually on the last Thursday of the month.</p>