

MUDFORD PARISH COUNCIL

Clerk: Sue Graham. Sun View, Babcarry Lane, Keinton Mandeville, TA11 6DR

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MEETING OF THE PARISH COUNCIL – Thursday 27 April 2017 at Mudford Village Hall at 7pm Minutes

PUBLIC SESSION.

1	<p>Attendance and to receive any apologies for absence and to consider acceptance of the reasons. Present: Stephen Bartlett SB (Chairman) Tony Cavalier TC (Vice Chairman) June Lydon JL, Phil Sargent PS; Geraldine Mabey GM, Nick Lanigan NL. In attendance: Tony Capozzoli (District Councillor) Sue Graham (Clerk) 2 members of the public RESOLVED: It was proposed and unanimously agreed to accept apologies from Jean Jones</p>							
2	<p>Declarations of Interests. Nick Lanigan declared an interest in item 17/01547/FUL17/01547/FUL Extension of livestock building, replacement of silage clamp and extension of slurry lagoon. Higher Farm Green Acres Lane, Mudford</p>							
3	<p>Reports. To hear reports from: County Councillor. Mike Lewis was not present District Councillors. Tony Capozzoli reported the following: There would be redundancies at the District Council as part of restructuring exercise. It was hoped that these would be accommodated by voluntary redundancy. Police. The PCSOs had sent apologies. There would be feedback from the police at item 8 - Playing field. Village Hall Committee. Jean Jones had sent apologies. TC reported that he had cleared glass and litter from the village hall car park. This had been reported to the village hall. Jean Jones had reported that the Village Hall committee did monitor the car park for litter etc. There was a shortage of active village hall committee members. Members of the Parish Council queried overnight car parking. Discussion took place about how to enforce parking restrictions. This would be raised with the village hall committee. Parish Environment Warden. There was nothing to report. Clerk. The clerk had nothing to report</p>							
4	<p>To approve as a correct record the minutes of the Parish Council Meeting held on 6 April 2017 Resolved: It was proposed and unanimously agreed to approve the minutes as a true and correct record of the meeting held.</p>							
5	<p>To consider the following planning applications and make recommendations to the planning officer:</p> <table border="1" data-bbox="145 1211 1469 1877"> <thead> <tr> <th data-bbox="145 1211 347 1245">Ref</th> <th data-bbox="347 1211 1469 1245">Detail</th> </tr> </thead> <tbody> <tr> <td data-bbox="145 1245 347 1581">17/01460/LBC</td> <td data-bbox="347 1245 1469 1581"> <p>Various internal and external alterations to include the insertion of roof light. West Farm, West Mudford Road, Mudford. It was noted that this was a retrospective application. Comments were invited and observations made as follows:</p> <ul style="list-style-type: none"> • Work had been carried out on areas that needed to be improved / tidied up. • Completed work is mainly internal apart from the roof light • Roof light has been installed but it is to the rear of the building not the front, therefore there is no alteration to street side of property or the impact on street scene • Renovations are sympathetic and in keeping. <p>RESOLVED: It was proposed and unanimously agreed to recommend approval.</p> </td> </tr> <tr> <td data-bbox="145 1581 347 1877">17/01547/FUL</td> <td data-bbox="347 1581 1469 1877"> <p>Extension of livestock building, replacement of silage clamp and extension of slurry lagoon. Higher Farm Green Acres Lane, Mudford. Nick Lanigan declared an interest and did not take part in this part of the meeting. The application was explained, and comments were made as follows:</p> <ul style="list-style-type: none"> • Assurance was sought that this was not going to be for commercial use but for use within the confines of Higher Farm. This was confirmed. • It was pleasing to note that this was a viable working farm, as such the PC wished to support a thriving farm <p>RESOLVED: It was proposed and unanimously agreed to recommend approval.</p> </td> </tr> </tbody> </table>		Ref	Detail	17/01460/LBC	<p>Various internal and external alterations to include the insertion of roof light. West Farm, West Mudford Road, Mudford. It was noted that this was a retrospective application. Comments were invited and observations made as follows:</p> <ul style="list-style-type: none"> • Work had been carried out on areas that needed to be improved / tidied up. • Completed work is mainly internal apart from the roof light • Roof light has been installed but it is to the rear of the building not the front, therefore there is no alteration to street side of property or the impact on street scene • Renovations are sympathetic and in keeping. <p>RESOLVED: It was proposed and unanimously agreed to recommend approval.</p>	17/01547/FUL	<p>Extension of livestock building, replacement of silage clamp and extension of slurry lagoon. Higher Farm Green Acres Lane, Mudford. Nick Lanigan declared an interest and did not take part in this part of the meeting. The application was explained, and comments were made as follows:</p> <ul style="list-style-type: none"> • Assurance was sought that this was not going to be for commercial use but for use within the confines of Higher Farm. This was confirmed. • It was pleasing to note that this was a viable working farm, as such the PC wished to support a thriving farm <p>RESOLVED: It was proposed and unanimously agreed to recommend approval.</p>
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6	<p>To receive the following determination of planning notices: The following notice was received:</p> <table border="1" data-bbox="145 1906 1536 1989"> <tr> <td data-bbox="145 1906 347 1989">17/00261</td> <td data-bbox="347 1906 970 1989">The display of 1 no. externally illuminated fascia sign, Mudford Stores, Main Street, Mudford</td> <td data-bbox="970 1906 1536 1989">Grant permission with conditions</td> </tr> </table>		17/00261	The display of 1 no. externally illuminated fascia sign, Mudford Stores, Main Street, Mudford	Grant permission with conditions			
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7	<p>Other planning matters APP/R3325/C/16/3164480 West Farm, West Mudford Road. Plans on passing places and details of a legal undertaking had been received. This had arrived too late for the agenda / consideration at the meeting. A formal view would be taken at a future meeting once adequate notice had been given allowing the applicant / public / neighbours to attend and for a site visit by Parish Council. Immediate observations were as follows:</p>							

Passing place A and B is where cold brook runs under the road - this was a very sensitive flooding area, a new, larger culvert without bends / angles would be required, built to take full force of winter flood water. If ditches were removed more than adequate consideration would need to be taken for the winter flow.

Planning Application 14/02554/OUT. The planning officer had provided an update as follows:
 The applicant is currently concluding matters regarding the masterplan and the Environment Statement with a view to submitting a revised application in the coming months. Viability assessment work is also continuing. The primary school at Wyndham Park is due to open on 1st June 2017.

8 Council Matters

Cemetery

- Cemetery Warden’s Update. PS reported that there were no further updates since the last meeting.
- Topple Test - Cemetery Headstones Risk Assessment. Update. PS reported that there were no further updates since the last meeting

Playing Field and Play area

To receive playing field inspection reports from the relevant councillor and agree any actions arising.

- TC reported that there were no issues to report.
- The clerk reported that she and NL had met to conduct a risk assessment for various repairs and maintenance required around playing field. It would be necessary to buy suitable protective equipment and materials. These items were likely to be less than £100 and not subject to the requirement to obtain three quotes. It was suggested that NL should open a Parish Council trade account with a supplier, NL would look at the best value for money options and open an account. Action: NL
- Consider updates on potential security measures (CCTV) at the playing field. Receive feedback from meeting with Crime Prevention Officer and agree any actions arising. TC reported that a meeting had taken place with the Crime Prevention Officer who had been briefed about the ongoing vandalism and visited the site. He had advised against CCTV, and had provided assurances that he would pass on concerns to the anti-social behaviour officer. Concerned residents should be advised to note their concerns in writing, and these would be passed to the relevant agencies.
- The Beat Manager had suggested employing a security guard. The clerk was asked to investigate cost of security. Action: Clerk

Highways and Parish Paths

- To receive reports regarding highways and agree any actions arising. It was noted that the potholes along west Mudford road had been repaired / scheduled for repair.
- Receive quotes for bench by bus stop and agree any actions arising. Bench quotes had been received. Quotes for refurbishment and installation were awaited.
- Receive speed sign data. The speed sign data for the period Feb – April was received. Discussion took place and the clerk was asked to provide a summary of the data collected so far including average vehicle speeds, movements, 85thile etc. Action: Clerk

For Project:	speed sign bottom hill April 17		
Location/Name:	Incoming Direction		
Report Generated:	26/04/2017 14:11		
Speed Intervals	5	mph	
Time Intervals	5	minutes	
Traffic Report From	2/21/2017 12:15:00 PM through 4/26/2017 12:00:00 PM		
85th Percentile Speed	34.6	mph	
85th Percentile Vehicles	300,865	counts	
Max Speed	85.0 mph on 3/31/2017 11:45:00 PM		
Total Vehicles	353,959	count	
AADT:	5,532		
Volumes - weekly vehicle counts			
	Time	5 Day	7 Day
Average Daily		5,900	5,436
AM peak	8:00 to 9:00	461	412
PM peak	4:00 to 5:00	571	492
Speed			
Speed limit:		35	mph
85th Percentile Speed:		34.6	mph
Average Speed:		29.3	mph
For Project:	Speed sign top hill April 2017		
Location/Name:	Incoming Direction		
Report Generated:	26/04/2017 14:14		
Speed Intervals	5	mph	
Time Intervals	5	minutes	
Traffic Report From	2/21/2017 12:25:00 PM through 4/26/2017 12:15:00 PM		
85th Percentile Speed	36.1	mph	
85th Percentile Vehicles	270,122	counts	

Max Speed	80.0 mph on 4/12/2017 10:50:00 PM		
Total Vehicles	317,790	count	
AADT:	4,966		
Volumes - weekly vehicle counts			
	Time	5 Day	7 Day
Average Daily		5,260	4,878
AM peak	7:00 to 8:00	378	309
PM peak	4:00 to 5:00	474	427
Speed			
Speed limit:		35	mph
85th Percentile Speed:		36.1	mph
Average Speed:		30.1	mph

9 FINANCIAL MATTERS:

To approve the following accounts for payment and two signatories for cheques: - RESOLVED: It was proposed and unanimously agreed to approve the following payments, and NL, PS to sign cheques.

The clerk noted that the joint NALC and SLCC salary scales recommended a pay award of 11p per hour from 1 April. A copy of the relevant notice was provided. RESOLVED: It was proposed and unanimously agreed to approve the pay rise.

Pay award 1 April 2017 Salaries		£515.19
Postage telephone and mileage	April 2017	£36.25
Nest Pensions Direct Debit	Direct debit payment	£27.54
Clerks and Councils Direct	Subscription 2017-18	£12.00
KM Dike	Cemetery and Playing Field Maintenance	£1037.40
St Margaret's Hospice –	Grant agreed at 6 April meeting	£100.00
Mudford Village Hall	Contribution to Wi Fi	£191.88
Phroom Office Supplies	Printer Ink and Stationery	£62.81

- To note the following receipts.** The following receipts were noted:

SSDC	Precept and council tax benefit grant	£28,583.00
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End of Year Accounts update including revised budget and earmarked reserves

A copy of the accounts for year ending 31 March 2017 was provided to all Councillors. RESOLVED: It was proposed and unanimously agreed to approve the accounts.

As had been noted at the previous meeting, budget adjustments needed to take place following a larger than anticipated underspend in some areas. The clerk had prepared a revised budget and this was agreed with the addition of £300 allocated to the parish plan budget line.

To consider ytd budget expenditure

- To consider ytd budget, approve the cash book and bank account reconciliation for April. The budget, cashbook summary and bank account reconciliation were circulated, checked and signed by Councillors. RESOLVED: It was proposed and unanimously agreed to approve the cashbook as set out below:

Receipts & Payments since March 30th 2017			
	Balance 30/03/17		£ 47,989.94
RECEIPTS			
	Bank interest	£ 0.41	
	Interment fee -scattering ashes	£ 30.00	
	SSDC Precept	£ 28,583.00	
Total Receipts			£ 28,613.41
PAYMENTS			
30/03/2017	Salaries		£ 520.86
	HMRC		£ 4.40
	Mileage, postage, stationery		£ 52.12
	Cemetery Caretaker		£ 66.00
	Plaque		£ 118.50
	Play inspections		£ 127.20
	Shopmobility Grant		£ 50.00
	Total Payments		£ 939.08
BALANCE			£ 75,664.27
BANK ACCOUNT STATEMENTS			
	Current Account	£ 100.00	
	Business Account	£ 48,633.63	
	Business Reserve Account	£ 26,980.64	
TOTAL BANK ACCOUNTS		£ 75,714.27	£ 75,714.27
Add outstanding lodgements			
Less outstanding cheques	Shopmobility grant	50	
Balance			£ 75,664.27

10 Correspondence. Consider the following correspondence and agree any actions arising. The following correspondence was

	considered with actions agreed as noted below:	
	From	Subject
	SSDC	The Great Get together – loneliness weekend
	NHS	Free NHS health checks for parish
	Crystal Clear Consulting	Community I-pad Training
		Clerk to forward to village hall committee who may wish to run an event
		Clerk to prepare poster asking for initial interest.
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11	LIST OF ITEMS DISTRIBUTED AND AVAILABLE SINCE LAST MEETING: - Rural Services Network News Bulletins; Somerset Waste Partnership Newsletter; Area East Agenda; SWP Briefing; Updated guidance to protect poultry against avian flu; Somerset Rivers Authority budget; Came and Company insurance - Spring Council matters; Marcus Fysh poster and contact details; Thank you letter from Yeovil Shopmobility	
12	Challenge to development at up Mudford To resolve to exclude the press and public under <i>s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i> (Legal / Professional advice) There was no closed session. Planning Application 14/02554/OUT. Receive update on legal / professional advice and consider any actions arising. The planning officer had provided an update as noted under other planning matters.	
13	NEXT SCHEDULED PARISH COUNCIL MEETINGS: Annual Parish Meeting - Thursday May 25 th 2017 Monthly Meeting - Thursday May 25th 2017. Further meetings will be called as necessary.	