

MUDFORD PARISH COUNCIL

Clerk: Sue Graham. Sun View, Babcarry Lane, Keinton Mandeville, TA11 6DR

Tel: 07874 220140

E-mail: clerk@mudfordparishcouncil.gov.uk

Website: www.mudfordparishcouncil.gov.uk

MINUTES OF A MEETING OF THE PARISH COUNCIL – Thursday 25 October 2018 at Mudford Village Hall at 7pm

PUBLIC SESSION

Concern was expressed about highways consultation comments for 2 planning applications in a similar area, using the same network of minor roads but giving contradictory opinions.

18/01796/FUL: The erection of agricultural buildings and structures to form a new dairy complex, to include buildings, open silage clamps, slurry lagoon, landscape binding and planting, attenuation ponds, farm tracks and associated works.

16/03738/FUL: Retention of enlarged site for use as vehicle haulage contractor's yard and retention of use of workshop for manufacture of concrete products and ancillary office space

Lorries along West Mudford road were reported as travelling through the night, some as early as 3.30am but also 4.10am and 7am. Tony Capozzoli asked for this information to be sent to him.

A resident noted that the Conservation Officer had previously suggested that any development of the Manor at Ashington would be detrimental to a road system that could not cope. This was seen as further evidence of contradiction in relation to different planning applications.

1	<p>Attendance and to receive any apologies for absence and to consider acceptance of the reason Present: Tony Cavalier (TC) Nick Lanigan (NL) Phil Sargent (PS) June Lydon JL; Lawrence Weir In attendance: Sue Graham (Clerk) Tony Capozzoli (District Councillor); 6 members of the public. Resolved: It was proposed and unanimously agreed to accept apologies from Stephen Bartlett, Kay Mackenzie, and Jean Jones (village hall committee.) Mike Lewis would be late</p>				
2	<p>Declarations of Interests. All present had been granted a dispensation in relation to item 6 planning 14/02554/OUT</p>				
3	<p>Flood and environmental warden appointment. It was proposed and unanimously agreed for Lawrence Weir to take on this post.</p>				
4	<p>Reports. To hear reports from: County Councillor Mike Lewis reported the following. Inspectorate would soon be considering the A303 dualling with a report likely by Christmas. Library Service. 15 libraries were at risk of closing if a community library partnership was not created to take them on. Gary Warren had been asked to look at A359 improvements on board especially the likely increases in HGV traffic. District Councillor Tony Capozzoli reported the following. He had attended the meeting on 23 October about development at Upper Mudford. He noted new SSDC ward boundaries; Ivelchester would stretch to Keinton Mandeville and Kingsdon on one side and to Stoke Sub Hambdon on the other side. There would be three District Councillors elected for this area. Police. The police were not present. Details of new neighbourhood team boundaries had been circulated. A survey seeking views about neighbourhood policing had been received and completed by TC. Village Hall Committee. Jean Jones had sent apologies. She had sent a card thanking the PC for her nomination for the SCC Chairman's Award for Services to the Community. The report covered the following</p> <ul style="list-style-type: none"> • The Macmillan Coffee morning had raised £426.10. • The table top sale had been cancelled due to lack of interest. • 16 Nov would be the next fish and chip quiz night. • Pantomime rehearsals were in full swing. • Christmas lunch was planned for the last coffee morning of the year. • A meeting due to take place in the New Year to discuss the village car park. • Concerns had been raised by dog club members who had been unable to park and had to park in the road. • SSDC had been contacted about illegal parking by lorries in the hall car park, penalty notices had been requested. <p>PS suggested that a camera schemes available via private companies could be considered once the hall were able to take over responsibility for the car park. Parish Environment Warden. LW reported that he had substantially cleared the area by the bridge, this was no longer overgrown.</p>				
5	<p>To approve as a correct record the minutes of the Parish Council Meeting held on 20 September 2018, 11 October 2018. RESOLVED: It was proposed and unanimously agreed to approve the minutes of the meetings held.</p>				
6	<p>To consider the following planning applications and make recommendations to the planning officer</p> <table border="1" data-bbox="183 1966 1560 2130"> <thead> <tr> <th data-bbox="183 1966 518 2000">Ref</th> <th data-bbox="518 1966 1560 2000">Detail</th> </tr> </thead> <tbody> <tr> <td data-bbox="183 2000 518 2130">14/02554/OUT</td> <td data-bbox="518 2000 1560 2130">Outline application for development of Sustainable Urban Extension to comprise up to 765 dwellings, 65 bed care home, employment land, retail units, primary school, community building, health care facility, landscaping, open space, and drainage infrastructure, access and associated highway works. Receive amended plans – environmental statement and</td> </tr> </tbody> </table>	Ref	Detail	14/02554/OUT	Outline application for development of Sustainable Urban Extension to comprise up to 765 dwellings, 65 bed care home, employment land, retail units, primary school, community building, health care facility, landscaping, open space, and drainage infrastructure, access and associated highway works. Receive amended plans – environmental statement and
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		<p>amended masterplans.</p> <p>TC noted that critiques had been received on L&V, Transport, Flooding; Highways and Anthrax. The draft solicitors letter had been received and was considered, and it was agreed to ask for the following amendments / additions:</p> <ul style="list-style-type: none"> • Amend leader of Council to Val Keitch • Include a formal request for a copy of the letter and the associated reports to be circulated to all SSDC Councillors before determination of the application and a request for this to be formally confirmed. • Include a phrase to strongly recommend a site meeting for committee members before committee determination • Include reference to the fact that at a meeting on 23 10 18, between representatives from Abbey Manor, SSDC and Parish Councils it was stated by Simon Fox (planning officer) and Judith Gannon (Abbey Manor) that the site was unviable in its current form (i.e. taking all planning obligations and affordable housing into account), this seemed to indicate a contradiction with the term sustainable urban extension. <p>In addition, it was considered necessary to draw attention to up to date traffic data with reference to the figures quoted by the developer's traffic representative at the meeting on 23/10/18. The PC data showed a 5 day average of in excess of 9500 / day vehicle movements through the village. The developer's traffic consultant, present at the meeting on 23/10/18 quoted less than half of this figure. The solicitor and transport expert advice would be taken with regard to inclusion of this information.</p> <p>Resolved: It was proposed and unanimously agreed to send these reports along with the solicitors letter (once finalised) as the Parish Council's response to the consultation.</p>
	18/02982/LBC	<p>The carrying out of internal alterations to first floor to form additional bedroom. Castle Cottage, Main Street, Mudford.</p> <p>The plans were explained and comments were made as follows:</p> <ul style="list-style-type: none"> • Acceptable changes • No objections. <p>Resolved: It was proposed and unanimously agreed to recommend approval.</p>
	18/03054/S19	<p>Application to vary condition 02 (approved plans) of 17/03999/LBC to include revised proposal with substitute plans. Stone Farm, Stone Lane, Yeovil</p> <p>The plans were explained and comments were made as follows: no objections</p> <p>Resolved: It was proposed and unanimously agreed to recommend approval.</p>
7	To receive the following determination of planning notices: The following notices were received and noted.	
	Application No: 18/01767/COL	<p>West Farm ,West Mudford Road, Mudford</p> <p>Application for a Lawful Development Certificate for the existing use -Parking on land and servicing within a building of two HGV lorries operating in general haulage, alongside uses specified</p>
	17/04632/OUT	<p>App/R3325/W/18/3201425. Outline application for self build and custom housebuilding, Land East of Hales Meadow, Mudford.</p>
		<p>Application Refused</p> <p>Appeal dismissed</p> <p>Tony Capozzoli suggested that the landowner should be approached with regard to future use of the land. Action: Clerk to ask SB for an update.</p>
8	<p>Other planning matters</p> <p>Feedback from meeting with SSDC and Boyer planning 23 October 2018. This meeting had been attended by the Chair, Vice Chair, Lawrence Weir and the Clerk. Judith Nathanail land contamination expert and Andrew Burrows had also attended on behalf of the Parish Council. Notes of the meeting had been circulated by the clerk. The clerk was asked to circulate the notes to Mike Lewis and Tony Capozzoli.</p> <p>TC noted that following the meeting Judith Nathanail had proposed that Public Health England should be approached with a list of questions. Councillors were asked for their thoughts. It was suggested that clarification should be sought on why a radar survey had not been carried out.</p> <p>TC reported that representatives from Queen Torne Parish Council had had a meeting with Oliver Letwin MP who supported the case. Marcus Fysh MP had also responded positively and offered his support.</p>	
9	<p>Council Matters</p> <p>Consider memorial to mark WW1 centenary. It was noted that individual Councillors had personally bought poppies for the lampposts.</p> <p>Cemetery</p> <p>It was reported that the cemetery windows had now been repaired.</p> <ul style="list-style-type: none"> • Cemetery headstones risk assessment – there was no change. 	

- Consider repositioning bench to allow access for interments. This would be postponed until the Chairman was present.
 - Consider extending footpaths to access new plots. This would be postponed until the Chairman was present
- T Capozzoli reported that he sat on the SSDC income generation committee. Yeovil cemetery was currently trying to source additional land. It was also considering creating a pet cemetery. The clerk was asked to request the District Valuer to value the cemetery.

Note receipt of memorial / inscription fees for Taylor, Denning, Keyse. The memorial fees were noted.

Playing Field and Play area

- To receive playing field inspection reports from the relevant councillor and agree any actions arising. The reports were received. Work was required to reposition the oak tree saplings. The clerk would ask SB to reposition or prune.
- Receive SSDC quarterly inspection report. The report was received. This would be circulated to Councillors.
- Playing field fitness equipment - update. The order had been placed and the consultant instructed to project manage this. An estimated start date was still expected from Hags. Clerk to ask Michael Carter to chase.
- Receive annual playing field inspection and risk assessment. This had been received and circulated to councillors to inform inspections. Monitoring of the following areas was required: pedestrian gate; skate park surface and tarmac; youth shelter rust; activity trail cut in rope.

Highways and Parish Paths.

To receive reports regarding highways and agree any actions arising.

Stiles needed to be repaired. LW had reported to the footpath officer some time ago, and again to line manager but work had not taken place to repair. The clerk was asked to send a letter on behalf of the PC.

The Winter Service schedule had been received from Highways. Gritting of the A359 would continue but there were cuts in services and grit would not be provided to parishes any more. If grit was required the PC would have to pay for it. This was discussed and suitable locations to spread and store it were considered. It was suggested that the village needed a grit bin – clerk to obtain prices.

Receive update re damage to speed indicator device and consider any actions arising. The traffic engineer had visited and suggested that the sign should be relocated further away from the junction. Westcotec had collected the damaged sign and solar panel to assess damage and necessary repairs. Westcotec had suggested mounting the sign on a streetlight, the clerk had queried this with Highways and this would not be possible. The clerk was asked to query this further with Highways as WEstcotec had indicated that it was common practice to mount the devices on streetlight poles. The proposed pole was streetlight number 16.

Speed sign data. With the sign at the bottom of the hill being out of action, data from the sign located at the top of the hill was received and noted:

Traffic Report From	7/23/2018 11:20:00 AM through 9/25/2018 12:19:10 PM	
85th Percentile Speed	37.6	mph
85th Percentile Vehicles	234,792	counts
Max Speed	90.0 mph on 8/25/2018 5:55:00 PM	
Total Vehicles	276,226	count

Volumes - weekly vehicle counts

	<u>Time</u>	<u>5 Day</u>	<u>7 Day</u>
Average Daily		4,534	4,251
AM peak	6:00 to 7:00	357	300
PM peak	3:00 to 4:00	421	376

Speed

Speed limit:	35	mph
85th Percentile Speed:	37.6	mph
Average Speed:	30.9	mph

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Count over limit	9,363	9,824	9,295	9,018	10,230	8,735	7,565
% over limit	22.7	23.1	22.6	20.9	23.1	25.5	25.7
Avg speeder	39.7	39.6	39.6	39.6	39.7	39.7	39.9

Mike Lewis arrived at the meeting – he gave a report – minuted at item 4 above.

Consider correspondence about maintenance of finger posts and decide whether to buy this service. This was a specialist service that required particular training, and was not readily available elsewhere. Councillors were uncertain how many finger post signs required repair. Councillors would check and report back to the next meeting.

To approve the following payments and two signatories for cheques. Resolved: It was proposed and unanimously agreed to approve the following payments, NL and PS to sign cheques. TC to sign PS Services cheque.

Salaries	October 2018	£524.91
Nest Pension	October 2018	£28.10
Postage telephone and mileage	October 2018	£36.57
Parish Magazine printing	Newsletter	£41.50
Vision ICT	Website	£140.40
Richard Buxton Solicitors	Advice and Letter to Secretary of State for Environment	£930.00
KM Dike	Playing field and cemetery maintenance	£1068.52
PS Services	Cemetery Maintenance	£163.95
SSDC	Annual playground inspection and risk assessment	£94.20

Other finance matters

To approve the cash book and bank account reconciliation for 20 September- 25 October 2018. Resolved: It was proposed and unanimously agreed to approve the cashbook as set out below:

Receipts & Payments 20 Sept 2018 - 25 October 2018			
	Balance 20/09/18		£ 73,300.66
RECEIPTS			
	Bank interest		£ 1.04
	Bank interest		£ 1.81
	Burial Fees Joneliet		£ 175.00
	Memorial fee Taylor		£ 60.00
	Memorial fee Dening		£ 50.00
	Inscription fee Keyse		£ 30.00
	HMRC VAT refund		£ 983.93
	Total Receipts		£ 1,301.78
PAYMENTS			
	20/09/2018		
	Clerk's salary Sept 18		£ 524.91
	Clerks pension Sept 2018 direct debit		£ 28.10
	Postage and mileage reimburse clerk		£ 15.04
	MPCS back up		£ 48.00
	Sport and Play consulting		£ 800.00
	Total		£ 1,416.05
	Balance		£ 73,186.39
BANK ACCOUNT STATEMENTS			
	Current Account	£ 100.00	
	Business Account	£ 46,012.08	
	Business Reserve Account	£ 26,994.31	
	TOTAL BANK ACCOUNTS	£ 73,106.39	
	Add outstanding lodgements	cemetery fees	£ 80.00
	Less outstanding payments		
	Balance		£ 73,186.39

To consider ytd budget expenditure. The budget paper was circulated amongst and checked by Councillors

Consider delegating authority to incur expenditure to £3000 in relation to legal challenge budget payments to committee made up of Chairman, Vice Chairman and one other councillor. The normal means of approving expenditure would remain via public council meetings. However a meeting called recently at short notice by SSDC had highlighted the necessity for some delegated authority with regard to instructing experts in relation to legal challenge agreed budget. It was noted that no agreement would take place outside of existing funds in the agreed budget line. Resolved: IT was proposed and unanimously agreed to delegate authority as described above.

Transfer play area development earmarked reserve to current budget to accommodate spend on play area development (fitness equipment) This transfer was agreed.

11 Correspondence. Consider the following correspondence and agree any actions arising:

There was no correspondence that required a decision

12 LIST OF ITEMS DISTRIBUTED AND AVAILABLE SINCE LAST MEETING:

Rural Services Network News Bulletins;; SWP newsletter; SWP request for information on new development; Community resilience day 25 October; Monarchs Way newsletter; SALC area meeting 27 October; Recommendations for the Libraries Service Redesign decision; 0% Bulk Buy Fuel Loan scheme from Somerset Councils

<p>13</p>	<p>Items for village newsletter. EA Flood campaign Primrose Lane application update Macmillan Coffee morning raised £426.00 Christmas Lunch December 13th Alterations to garage are welcome and an improvement Speed data- some snippets</p>
<p>14</p>	<p>Challenge to development at up Mudford To resolve to exclude the press and public under s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. (professional advice) Planning Application 14/02554/OUT. Receive update on legal / professional advice and consider any actions arising. There was no requirement to exclude the public. All discussions had taken place in public</p>
<p>15</p>	<p>NEXT SCHEDULED PARISH COUNCIL MEETINGS: November 29th. Further meetings will be called as necessary.</p>