

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

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MINUTES OF A MEETING OF THE PARISH COUNCIL –Thursday 27th June 2019, Mudford Village Hall at 7.00pm

PUBLIC SESSION

It was reported that the hedge between the A359 & Hales Meadow was in serious need of a cut back, causing the footpath to become slippery & the path impassable. The Clerk agreed to report the issue to SC. It was also requested that the manhole cover in the road outside Meadow Bank be reported again, as nobody had been to repair it. Clerk agreed to report the issue again to SC. Several members of the public expressed concern that, even though the case against West Farm had ruled in favour of SSDC, they did not believe that enforcement action would be forthcoming. It was also pointed out that SSDC were still using Mr Gunning as a distributor for Council compost as seen on Somerset Waste Partnership website. Tony Capozzoli expressed surprise at this and said that he would take this up with SSDC. It was agreed that MPC would write to Simon Fox (SSDC Planning department) asking what steps are now going to be taken to finally bring this unlawful activity to an end. This item is covered further in Item 7 below. There was some good news to report that the village shop had re-opened and stocked a plentiful supply of fresh food (vegetable boxes & sandwiches).

1	<p>Attendance and to receive any apologies for absence and to consider acceptance of the reason. Present: Stephen Bartlett SB, Tony Cavalier TC, Nick Lanigan NL, June Lydon JL, Kay Mackenzie KM, Lawrence Weir LW. In attendance: Julie Ferguson (Clerk), Tony Capozzoli (District Councillor), Paul Rowsell (District Councillor) 5 members of the public. Apologies received and accepted: Phil Sargent PS, Charlie Hull (District Councillor), Jean Jones (Village Hall Committee).</p>							
2	<p>Declarations of Interests. KM declared an interest in Item 7 – Other planning matters: APP/R3325/X/18/3214005 & Item 9.1 – Financial Matters.</p>							
3	<p>Reports. To hear reports from: County and District Councillors. Tony Capozzoli reminded the PC that the NIST social/networking evening was the following evening and encouraged Councillors to attend. Also he pointed out that the Special Area North & South meeting that was planned for the 3rd July had been cancelled, therefore the Primrose Lane development that was due to be decided, had been postponed. Police. The Police did not provide a report, however the clerk reported that there had been 1 incidence of burglary in or around Sock Hill & 3 incidences of violence reported around Deacons Lane for April. Village Hall Committee. Lydia Gane read out a report provided by Jean Jones who sent her apologies. The Village Hall held a very successful & profitable midsummer lunch which was well received. Up & coming events include a Fish & Chip Quiz night on Friday 26th July @ 6.30pm, tickets £7.00 & Village Hall AGM to be held on Friday 9th August @ 7pm in the main hall. Clerk. The Clerk reported that she held physical signed minutes going back to 2013 and suggested that they be transferred to the Somerset archive, this was agreed. ACTION: Clerk to arrange.</p>							
4	<p>To approve as a correct record the minutes of the Parish Council Meeting held on 16th May 2019. Resolved: It was proposed and unanimously agreed to approve the minutes of the meeting held.</p>							
5	<p>To consider the following planning applications and make recommendations to the planning officer: There were no planning applications to consider.</p>							
6	<p>To receive the following determination of planning notices: There were no determinations to receive.</p>							
7	<p>Other planning matters.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Ref</th> <th style="width: 40%;">Detail</th> <th style="width: 30%;">Decision</th> </tr> </thead> <tbody> <tr> <td> <p>TOWN & COUNTRY PLANNING ACT 1990 - SECTION 78 PLANNING INSPECTORATE APPEAL REFERENCE - APP/R3325/X/18/3214005 APPEAL IN RESPECT OF APPLICATION DECISION REFERENCE: 18/01767/COL APPEAL STARTING DATE - 4 February 2019 APPEAL TYPE: Written Representation APPEAL BY - Mr Philip Gunning</p> </td> <td> <p>Application for a Lawful Development Certificate for the existing use - Parking on land and servicing within a building of two HGV lorries operating in general haulage, alongside uses specified in planning application 16/03580/COL dated 21 October 2016.</p> </td> <td style="text-align: center;"> <p>Appeal dismissed</p> </td> </tr> </tbody> </table> <ul style="list-style-type: none"> • To consider a formal request to SSDC to ask that the court hearing regarding West Farm, Mudford be brought forward, in light of the dismissal of the appeal. After much discussion regarding the next steps that SSDC might take in light of the dismissal of the Appeal, it was decided that MPC would write to Simon Fox, SSDC Planning to re-iterate the continuance of the dangers that pedestrians, cyclists & horse riders face until the unlawful use is finally stopped. A request to bring forward the court case would be made, along with a time limit for the planners to respond to the MPC requests for action. ACTION: Clerk to arrange. 		Ref	Detail	Decision	<p>TOWN & COUNTRY PLANNING ACT 1990 - SECTION 78 PLANNING INSPECTORATE APPEAL REFERENCE - APP/R3325/X/18/3214005 APPEAL IN RESPECT OF APPLICATION DECISION REFERENCE: 18/01767/COL APPEAL STARTING DATE - 4 February 2019 APPEAL TYPE: Written Representation APPEAL BY - Mr Philip Gunning</p>	<p>Application for a Lawful Development Certificate for the existing use - Parking on land and servicing within a building of two HGV lorries operating in general haulage, alongside uses specified in planning application 16/03580/COL dated 21 October 2016.</p>	<p>Appeal dismissed</p>
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8	<p>Council Matters.</p> <p>Cemetery.</p> <ul style="list-style-type: none"> Cemetery headstones risk assessment. PS was not present therefore there was nothing to report. Agree Exclusive Rights of Burial: Plot C2-6, Terry Alan Rosewell. RESOLVED: it was proposed and unanimously agreed to approve and sign the exclusive rights of Burial for Mr Terry Alan Rosewell in plot C2-6. Agree Exclusive Rights of Burial: Plot T50, Elizabeth Deacon. RESOLVED: it was proposed and unanimously agreed to approve and sign the exclusive rights of Burial for Mrs Elizabeth Deacon in plot T50 (this replacing the previously agreed Exclusive Rights of burial for Mr Paul McHugh in plot T50). <p>Playing Field and Play area.</p> <p>To receive playing field inspection reports from the relevant councillor and agree any actions arising</p> <ul style="list-style-type: none"> Update on annual playground inspection. PS had provided reports in advance of the meeting to the Clerk which reported a fault with the swing & displaced signs with an offer to carry out the repairs. This was kindly agreed & accepted by all present. The Clerk provided new laminated 'Warning' signs to LW for replacement as this had been reported previously. PS had also reported a disagreement that had occurred between dog walkers regarding dog faeces that had been brought to his attention. There was video evidence that had been reported to the Police. To consider the installation of bollards at play area entrance. TC had obtained one quote and further quotes were being sought. ACTION: Clerk to arrange. <p>Highways and Parish Paths.</p> <p>To receive reports regarding highways and agree any actions arising.</p> <ul style="list-style-type: none"> Update on Mr Garrett's ditch. The clerk had received an email from Somerset County Highways saying that money had been allocated from the budget for this activity & work should begin within 3 months.
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9	<p>FINANCIAL MATTERS.</p> <p>To approve the following payments and two signatories for cheques:</p> <table border="1" style="width: 100%;"> <tr> <td>J Ferguson</td> <td>Salaries</td> <td style="text-align: right;">£499.67</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">£119.80</td> </tr> <tr> <td>J Ferguson</td> <td>Expenses</td> <td style="text-align: right;">£24.30</td> </tr> <tr> <td>K Mackenzie</td> <td>Refund for cakes for litter pick</td> <td style="text-align: right;">£ 6.00</td> </tr> <tr> <td>Lightatouch</td> <td>Internal audit</td> <td style="text-align: right;">£75.00</td> </tr> <tr> <td>PS Services</td> <td>Cemetery caretaker</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Mudford Village Hall</td> <td>WiFi - 50% share of annual cost</td> <td style="text-align: right;">£170.50</td> </tr> <tr> <td>SSDC</td> <td>Parish council election costs</td> <td style="text-align: right;">£204.47</td> </tr> </table>	J Ferguson	Salaries	£499.67	HMRC	PAYE	£119.80	J Ferguson	Expenses	£24.30	K Mackenzie	Refund for cakes for litter pick	£ 6.00	Lightatouch	Internal audit	£75.00	PS Services	Cemetery caretaker	£30.00	Mudford Village Hall	WiFi - 50% share of annual cost	£170.50	SSDC	Parish council election costs	£204.47																																																																
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9.2	<p>Other finance matters.</p> <ul style="list-style-type: none"> To receive the final internal audit report. The internal auditors report was read out and recommendations for individual email addresses note. KM requested a dedicated PC email address. ACTION: Clerk to arrange. To approve the cash book and bank account reconciliation for 16th May 2019 – 26th June 2019. RESOLVED: it was proposed and unanimously agreed to approve the cashbook as set out below. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: left;">MUDFORD PARISH COUNCIL 27 June 2019</th> </tr> </thead> <tbody> <tr> <td colspan="4">Receipts & Payments 25th April 2019 - 26th June 2019</td> </tr> <tr> <td></td> <td>Balance 25/04/19</td> <td></td> <td style="text-align: right;">£ 60,615.08</td> </tr> <tr> <td colspan="4">RECEIPTS</td> </tr> <tr> <td></td> <td>Bank interest</td> <td></td> <td style="text-align: right;">£ 9.47</td> </tr> <tr> <td></td> <td>Bank interest</td> <td></td> <td style="text-align: right;">£ 9.33</td> </tr> <tr> <td></td> <td>Snell - Interment</td> <td></td> <td style="text-align: right;">£ 80.00</td> </tr> <tr> <td></td> <td>Davis - Exclusive Rights & Interment</td> <td></td> <td style="text-align: right;">£ 175.00</td> </tr> <tr> <td></td> <td>VAT refund</td> <td></td> <td style="text-align: right;">£ 4,014.55</td> </tr> <tr> <td></td> <td>Mitchell - Memorial</td> <td></td> <td style="text-align: right;">£ 60.00</td> </tr> <tr> <td></td> <td>Deacon - Exclusive Rights</td> <td></td> <td style="text-align: right;">£ 100.00</td> </tr> <tr> <td>Total Receipts</td> <td></td> <td></td> <td style="text-align: right;">£ 4,448.35</td> </tr> <tr> <td colspan="4">PAYMENTS</td> </tr> <tr> <td></td> <td>25/04/2019 Salaries</td> <td></td> <td style="text-align: right;">£ 410.98</td> </tr> <tr> <td></td> <td>HMRC</td> <td></td> <td style="text-align: right;">£ 97.60</td> </tr> <tr> <td></td> <td>Expenses</td> <td></td> <td style="text-align: right;">£ 7.65</td> </tr> <tr> <td></td> <td>J Lydon (Printer ink)</td> <td></td> <td style="text-align: right;">£ 30.00</td> </tr> <tr> <td></td> <td>K M Dike (Cemetery maintenance)</td> <td></td> <td style="text-align: right;">£ 1,068.52</td> </tr> <tr> <td></td> <td>P S Services</td> <td></td> <td style="text-align: right;">£ 69.00</td> </tr> <tr> <td></td> <td>16/05/2019 Salaries</td> <td></td> <td style="text-align: right;">£ 454.82</td> </tr> <tr> <td></td> <td>HMRC</td> <td></td> <td style="text-align: right;">£ 108.80</td> </tr> <tr> <td></td> <td>Expenses</td> <td></td> <td style="text-align: right;">£ 96.63</td> </tr> </tbody> </table>	MUDFORD PARISH COUNCIL 27 June 2019				Receipts & Payments 25th April 2019 - 26th June 2019					Balance 25/04/19		£ 60,615.08	RECEIPTS					Bank interest		£ 9.47		Bank interest		£ 9.33		Snell - Interment		£ 80.00		Davis - Exclusive Rights & Interment		£ 175.00		VAT refund		£ 4,014.55		Mitchell - Memorial		£ 60.00		Deacon - Exclusive Rights		£ 100.00	Total Receipts			£ 4,448.35	PAYMENTS					25/04/2019 Salaries		£ 410.98		HMRC		£ 97.60		Expenses		£ 7.65		J Lydon (Printer ink)		£ 30.00		K M Dike (Cemetery maintenance)		£ 1,068.52		P S Services		£ 69.00		16/05/2019 Salaries		£ 454.82		HMRC		£ 108.80		Expenses		£ 96.63
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	SALC		£	185.41
	Harvey (Plot Marker Stones)		£	271.20
	Came & Company (Insurance)		£	558.09
	total		£	3,358.70
	Balance		£	61,704.73
	BANK ACCOUNT STATEMENTS			
	Current Account	£	160.00	
	Business Account	£	34,514.49	
	Business Reserve Account	£	27,030.24	
	TOTAL BANK ACCOUNTS	£	61,704.73	
	Add outstanding lodgements	£	-	
	Less outstanding payments			
	Balance		£	61,704.73
	<ul style="list-style-type: none"> To consider ytd budget expenditure. RESOLVED: Ytd budget expenditure was circulated, checked and signed. 			
10	Correspondence. Consider the following correspondence and agree any actions arising: <ul style="list-style-type: none"> NIST Social Networking invitation. LW said that he would try to attend. Request for donation to Breast Cancer Unit Appeal at Yeovil District Hospital. RESLOVED: It was proposed & unanimously agreed to a donation of £100. ACTION: Clerk to arrange (Budget Line – Grants). 			
11	LIST OF ITEMS DISTRIBUTED AND AVAILABLE SINCE LAST MEETING: Rural Services Network News Bulletins; CPRE Newsletters/Campaigns; NALC Bulletins; SORTED!; Tree Guardian; Somerset Community Foundation Newsletter; Police Local Neighbourhood Teams; Formal Invitation to Civil Service; Invitation to evening about Social Enterprise			
12	Newsletter. <ul style="list-style-type: none"> There were no items identified for the Newsletter. 			
13	Challenge to development at up Mudford. To resolve to exclude the press and public under s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. (professional advice) Planning Application 14/02554/OUT. Receive update on legal / professional advice and consider any actions arising. There was some discussion regarding the next steps & confidential minutes were taken.			
14	Agenda Items <ul style="list-style-type: none"> Consider items for next PC meeting. There were no items forthcoming at this time. NEXT SCHEDULED PARISH COUNCIL MEETINGS: 18 th July 2019. Further meetings will be called as necessary.			