

# MUDFORD PARISH COUNCIL

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## MINUTES OF A MEETING OF THE PARISH COUNCIL –Thursday 29<sup>th</sup> August 2019, Mudford Village Hall at 7.00pm

### PUBLIC SESSION

Residents of Tor View Close reported back on a meeting that had taken place between a member of the PC, residents of the Close and John Nicholson from Somerset County Roads department. It was hoped that maintenance would now be carried out as per the maintenance schedule for South Somerset but confusion regarding a sum of money that was understood to have been given to SSDC by the developer still remained. The Chairman suggested to put an item on the Agenda next month for an update on the situation. The residents also requested a 'No Through Road' sign at the entrance to Tor View (not on the wall) as frequently vehicles are turning around in the Close. Mike Lewis advised to contact Gary Warren to request a sign. It was reported that the noisy sunken manhole cover in Main Street had still not been attended to and the signs either side of the River Yeo had still not been repaired/replaced.

The rusted speed limit sign in Hinton, however had been replaced. The Clerk agreed to report the manhole & signs again.

Much discussion was heard regarding speeding through the village and the Parish Council agreed to look into other ways of traffic calming. TC suggested average speed cameras as a potential solution. It was commented that these could be very expensive and would require a levy on the Council Tax. Mike Lewis suggested to meet with John Nicholson and Gary Warren from Somerset Highways as this had been done in Marston Magna to discuss possible traffic calming measures.

The Parish Council agreed to send flowers and their condolences to a Mudford family who had recently suffered a tragic loss in a motorcycle accident.

### 19.35 Meeting opened

1	<p><b>Attendance and to receive any apologies for absence and to consider acceptance of the reason.</b> Present: Stephen Bartlett SB, Tony Cavalier TC, June Lydon JL, Phil Sargent PS. In attendance: Julie Ferguson (Clerk), Mike Lewis (County Councillor), Tony Capozzoli (District Councillor), Paul Rowsell (District Councillor) 4 members of the public. Apologies received and accepted: Nick Lanigan NL, Kay Mackenzie KM, Lawrence Weir LW.</p>
2	<p><b>Declarations of Interests.</b> PS &amp; TC declared an interest in Item 9.1 – Financial Matters.</p>
3	<p><b>Reports.</b> To hear reports from: <b>County and District Councillors.</b> Following on from the discussion in the public session, County Councillor Mike Lewis informed the PC that SSDC planning are reluctant to agree to 20mph limits in villages and suggested to try to arrange an onsite meeting with John Nicholson and Gary Warren to include Simon Fox (SSDC planning), although it was unlikely he would agree. TC suggested for the latest speed data download to be provided, highlighting the extent of the problem.</p> <p style="text-align: center;"><b><i>ACTION: Clerk to send speed camera downloads to SCC Highways &amp; SSDC Planning</i></b></p> <p>District Councillor Tony Capozzoli reported that the joint meeting to decide the Primrose Lane development was expected soon, TC asked for sufficient notice to be given to the PC. It was also mentioned that the final date for comments on the Local Plan was 18<sup>th</sup> September. Members of the PC that had attended the information session recently, reported that it wasn't very helpful as the advisors seemed to know little about the Primrose Lane development.</p> <p>District Councillor Paul Rowsell commented that speeding was reported as the most significant problem in every village Parish Council meeting that they attended.</p> <p><b>Police.</b> The police were not present.</p> <p><b>Village Hall Committee.</b> Jean Jones reported that it was with great disappointment that nobody had turned up for the Village Hall AGM held recently. The Committee were, as a whole very upset that no apologies had been received and not a single member of the public had been present to hear a very detailed and carefully prepared Annual Report. SB suggested that perhaps the VH AGM should be held at the same time as the PC AGM (usually May). The Clerk said she would put the VH AGM report on the website. Generally the VH committee were disillusioned with the ongoing issues around the car park and needed a solution soon as 3 large regular bookings had been lost due to the lack of car park spaces. The VH account was only just breaking even and therefore could not be sustained if further bookings are lost. The PC agreed to look into owning the car park once again, to control entry to the car park in the future. There was to be a Macmillan Coffee Morning on Thurs 26<sup>th</sup> September and the Thursday Café was now offering a laminating service.</p>

		<b>ACTION: Clerk to arrange</b>																											
	<b>Clerk.</b> The Clerk had nothing to report.																												
<b>4</b>	<b>To approve as a correct record the minutes of the Parish Council Meeting held on 18<sup>th</sup> July 2019.</b> Resolved: It was proposed and unanimously agreed to approve the minutes of the meeting held.																												
<b>5</b>	<b>To consider the following planning applications and make recommendations to the planning officer:</b> There were no planning applications to consider.																												
<b>6</b>	<b>To receive the following determination of planning notices:</b> There were no determinations to receive.																												
<b>7</b>	<b>Other planning matters.</b> There were no other planning matters																												
<b>8</b>	<p><b>Council Matters.</b></p> <p><b>Cemetery.</b></p> <ul style="list-style-type: none"> <li>Cemetery headstones risk assessment. PS reported that there was no change and nothing to report.</li> <li>Agree Exclusive Rights of Burial: Plot D2-19, Stella Jane Ivy May Ley. RESOLVED: It was proposed and unanimously agreed to approve and sign the Exclusive Rights of Burial for Ms Stella Jane Ivy May Ley in plot D2-19.</li> <li><b>Playing Field and Play area.</b> To receive playing field inspection reports from the relevant councillor and agree any actions arising <ul style="list-style-type: none"> <li>TC reported clearing up broken glass on the Tarmac</li> <li>PS is monitoring the swings for signs of wear.</li> <li>SB agreed to check the saplings growing in the park and prune if necessary.</li> </ul> </li> </ul> <p><b>Highways and Parish Paths.</b> To receive reports regarding highways and agree any actions arising.</p> <ul style="list-style-type: none"> <li>As discussed in the Public session, the PC agreed to try to discover the whereabouts of the sum of money provided to SSDC from the developer to provide verge &amp; hedge maintenance to Tor View Close and to provide an update at the next meeting of the PC.</li> </ul> <p style="text-align: right;"><b>ACTION: Clerk to arrange</b></p> <ul style="list-style-type: none"> <li>As discussed in the Public session, the PC agreed to organise a 'No Through Road' sign for Tor View Close.</li> </ul> <p style="text-align: right;"><b>ACTION: Clerk to arrange</b></p> <ul style="list-style-type: none"> <li>SCC SID agreement &amp; training. It was discussed and agreed for the Clerk to investigate a Bluetooth connection for the Westcotec SIDs for safer data downloading from the cameras. The Chairman signed the retrospective SID installation agreement between SCC and MPC.</li> </ul> <p style="text-align: right;"><b>ACTION: Clerk to arrange</b></p>																												
<b>9</b>	<b>FINANCIAL MATTERS.</b>																												
<b>9.1</b>	<b>To approve the following payments and two signatories for cheques</b> RESOLVED: It was proposed and unanimously agreed to approve the following payments, SB, TC & PS to sign cheques as appropriate.																												
	<table border="1"> <tr> <td>J Ferguson</td> <td>Salaries &amp; expenses</td> <td>£445.05</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£103.20</td> </tr> <tr> <td>T Cavalier</td> <td>Reimburse bollards (retrospective)</td> <td>£487.08</td> </tr> <tr> <td>P Sargent</td> <td>Cemetery Maintenance June-July</td> <td>£70.00</td> </tr> <tr> <td>J &amp; J Plumbing</td> <td>Installation of bollards</td> <td>£451.50</td> </tr> <tr> <td>Railton Ltd</td> <td>Preparation of Technical Note</td> <td>£300.00</td> </tr> <tr> <td>Play Inspection Company</td> <td>Annual inspection fee</td> <td>114.00</td> </tr> </table>	J Ferguson	Salaries & expenses	£445.05	HMRC	PAYE	£103.20	T Cavalier	Reimburse bollards (retrospective)	£487.08	P Sargent	Cemetery Maintenance June-July	£70.00	J & J Plumbing	Installation of bollards	£451.50	Railton Ltd	Preparation of Technical Note	£300.00	Play Inspection Company	Annual inspection fee	114.00							
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<b>9.2</b>	<p><b>Other finance matters.</b></p> <ul style="list-style-type: none"> <li>To approve the cash book and bank account reconciliation for 18<sup>th</sup> July 2019 – 28<sup>th</sup> August 2019. RESOLVED: it was proposed and unanimously agreed to approve the cashbook as set out below.</li> </ul> <table border="1"> <tr> <td colspan="3"><b>MUDFORD PARISH COUNCIL 29 August 2019</b></td> </tr> <tr> <td colspan="3"><b>Receipts &amp; Payments 18th July 2019 - 28th August 2019</b></td> </tr> <tr> <td></td> <td>Balance 17/07/19</td> <td style="text-align: right;">£ 60,496.99</td> </tr> <tr> <td colspan="3"><b>RECEIPTS</b></td> </tr> <tr> <td></td> <td>Bank interest</td> <td style="text-align: right;">£ 5.99</td> </tr> <tr> <td></td> <td>Bank interest</td> <td style="text-align: right;">£ 4.89</td> </tr> <tr> <td><b>Total Receipts</b></td> <td></td> <td style="text-align: right;"><b>£ 10.88</b></td> </tr> <tr> <td colspan="3"><b>PAYMENTS</b></td> </tr> <tr> <td></td> <td><b>18/07/2019</b> Salaries</td> <td style="text-align: right;">£ 432.90</td> </tr> </table>	<b>MUDFORD PARISH COUNCIL 29 August 2019</b>			<b>Receipts &amp; Payments 18th July 2019 - 28th August 2019</b>				Balance 17/07/19	£ 60,496.99	<b>RECEIPTS</b>				Bank interest	£ 5.99		Bank interest	£ 4.89	<b>Total Receipts</b>		<b>£ 10.88</b>	<b>PAYMENTS</b>				<b>18/07/2019</b> Salaries	£ 432.90	
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	HMRC		£	103.20
	Expenses		£	13.34
	K M Dike (Ground Maint June)		£	1,068.52
	Clerk & Council Direct Magazine Subscription		£	12.00
	Yeovil Breast Cancer Unit Appeal Donation		£	100.00
	T Cavalier (Reimburse bollards)		£	487.08
	<b>Total</b>		<b>£</b>	<b>2,217.04</b>
	<b>Balance</b>		<b>£</b>	<b>58,290.83</b>
	<b>BANK ACCOUNT STATEMENTS</b>			
	<b>Current Account</b>		£	100.00
	Business Account		£	31,157.55
	Business Reserve Account		£	27,039.28
	<b>TOTAL BANK ACCOUNTS</b>		<b>£</b>	<b>58,296.83</b>
	<b>Add outstanding lodgements</b>		£	-
	<b>Less outstanding payments</b>	K Mackenzie	£	6.00
	<b>Balance</b>		<b>£</b>	<b>58,290.83</b>

- To consider ytd budget expenditure. RESOLVED: Ytd budget expenditure was circulated, checked and signed.

**10 Correspondence.** Consider the following correspondence and agree any actions arising:

- Route 60+. It was agreed to consider this further at the next meeting of the PC.

**ACTION: Clerk to arrange**

**11 LIST OF ITEMS DISTRIBUTED AND AVAILABLE SINCE LAST MEETING:**  
Rural Services Network News Bulletins; CPRE Newsletters/Campaigns; NALC Bulletins; SORTED!; SWP Plastics Q&A; Area East Annual Meeting – Planning engagement session.

**12 Newsletter.**

- It was agreed for a Newsletter to be produced in September.

**ACTION: Clerk to arrange**

**13 Challenge to development at up Mudford.**  
To resolve to exclude the press and public under s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. (professional advice)  
Planning Application 14/02554/OUT. Receive update on legal / professional advice and consider any actions arising. There was nothing to report at this time.

**14 Agenda Items**

- Consider items for next PC meeting. Route 60+ training presentation.

**NEXT SCHEDULED PARISH COUNCIL MEETINGS:**  
26<sup>th</sup> September 2019. Further meetings will be called as necessary.

**20:34 Meeting closed.**