

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@mudfordparishcouncil.gov.uk

Website: www.mudfordparishcouncil.gov.uk

Minutes of a Virtual Meeting of Mudford Parish Council held on Thursday 24 September at 19:00hrs

Present – Councillors

Stephen Bartlett (Chairman), Nick Lanigan, Mark Rowlands, Phil Sargent

In attendance:

Julie Ferguson - Parish Clerk, Mike Lewis – County Councillor and Tony Capozzoli – District Councillor (left early due to internet connectivity issues).

20/61 To receive any Apologies for Absence and to approve the reasons given

Apologies were received from Councillor Snell.

20/62 Public Open Session to include County and District Councillors reports

There were no members of the public present. County Councillor Mike Lewis provided a report on the ongoing debate for a Somerset Unitary Authority. He further advised that Mr Barry James had been appointed as SSDC Lead Specialist Planner. District Councillor Tony Capozzoli was unable to provide a report due to technical difficulties.

19:10 – Meeting opened

20/63 Declarations of interests

Councillor Bartlett declared an interest in item 8a - Finance, as a neighbouring landowner.

20/64 To approve the minutes of the meeting held on 16th July 2020

RESOLVED: The minutes were approved as a true and accurate record of the meeting held.

20/65 Parish Council Matters - To consider the co-option of a parish councillor

There had been no applications received for co-option.

20/66 Parish Council Matters - To receive Cllr Lydon's resignation

The clerk had circulated Cllr Lydon's resignation. The Chairman asked the clerk to send a letter of thanks to Mrs Lydon for her many valuable years of service to Mudford parish. Everyone agreed she would be greatly missed and a budget of £30 was agreed for a bouquet of flowers to be sent.

ACTION: Parish Clerk

20/67 Parish Council Matters - To agree to request a financial donation from Queen Thorne Parish Council towards ongoing legal fees for the Up Mudford challenge

The Chairman explained that landscaping elements of the proposed development would impact Trent more than Mudford therefore it was agreed to send a letter to Queen Thorne Parish Council asking for a donation towards the legal challenge fees.

RESOLVED: It was unanimously agreed for the clerk to send a letter to Queen Thorne Parish Council asking for a financial contribution to the Up Mudford legal challenge.

ACTION: Parish Clerk

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20/68 Parish Council Matters - To discuss broadband issues in the parish

Cllr Sargent had been asked by a parishioner if the Parish Council could help with problems relating to internet speeds in the parish. It was discussed and agreed that this was an issue between householders and their internet suppliers and not a parish-wide issue

20/69 Planning - To note decisions on earlier applications

None.

20/70 Planning - To consider new applications - 20/02210/HOU, 35 Primrose Lane - Loft conversion comprising of front dormer with juliette balcony and rear gable dormer

RESOLVED: It was unanimously agreed to provide comments in support of the application.

20/71 Finance - To agree a budget for the bridge repairs at Hinton Weir

The Chairman provided a report on the works that had been undertaken at the wier, with many parties having been involved in the project, namely, The Cook Trust, neighbouring landowners and many volunteers offered their services free of charge. He further explained that the public liability and safety on the footpath either side was the responsibility of those landowners and once the bridge was opened by SSDC, it would be monitored regularly for safety by their Rights of Way officer (bridges). The bridge remained closed at this time, until SSDC completes their inspection and final commission therefore anyone using the crossing was doing so at their own risk.

RESOLVED: It was unanimously agreed to an increased budget of £4500 for the bridge repair (Budget line PARISH PROJECTS and GENERAL MAINTENANCE).

20/72 Finance - To agree to the National Agreement of Pay and Conditions of Service of the National Joint Council ('NJC') for Local Government Services 2020/2021 (backdated to 1st April 2020)

RESOLVED: It was unanimously agreed to adopt the updated NJC National Agreement pay scales backdated to 1st April 2020.

20/73 Finance - To agree the following payments:

J Ferguson - Clerks salary & expenses (September)	£ 536.89
HMRC - PAYE (September)	£ 122.40
Milborne Port Computers - LiveDrive backup	£ 48.00
P. S. Services - Dog signs	£15.42

RESOLVED: It was proposed and agreed for the payments presented to be approved.

20/74 Finance - To approve the cashbook & bank reconciliation to 11th September 2020

RESOLVED: It was proposed and agreed to approve the cashbook and bank reconciliation to 11th September 2020 as set out below.

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MUDFORD PARISH COUNCIL 2020-21					
Receipts and Payments Summary for the year ending 31st March 2021					
	Last Year	This Year			
	2019-20			Variance on	As %
				last year	
RECEIPTS					
Precept	£ 27,115.00	£ 30,800.00	£ 3,685.00	£ 0.14	
Deposit Interest	£ 110.24	£ 22.46	-£ 87.78	-£ 0.80	
Cemetery Fees	£ 1,465.00	£ 190.00	-£ 1,275.00	-£ 0.87	
Grants	£ -	£ -	£ -	#DIV/0!	
Grants - Other	£ -	£ 5,000.00	£ 5,000.00	#DIV/0!	
VAT repayment	£ 5,748.96	£ -	-£ 5,748.96	-£ 1.00	
TOTAL RECEIPTS	£ 34,439.20	£ 36,012.46	£ 1,573.26	£ 0.05	
PAYMENTS					
HMRC	£ 1,260.00	£ 524.40	£ 735.60	£ 0.58	
Cemetery	£ 2,777.26	£ 8,813.45	-£ 6,036.19	-£ 2.17	
Recreation	£ 2,494.76	£ 843.19	£ 1,651.57	£ 0.66	
Maintenance	£ 500.00	£ -			
Clerks Emoluments	£ 5,280.39	£ 2,197.70	£ 3,082.69	£ 0.58	
Administration	£ 607.95	£ 297.64	£ 310.31	£ 0.51	
Computer & Website	£ 590.47	£ -	£ 590.47	£ 1.00	
Subscriptions	£ 185.41	£ 185.61	-£ 0.20	-£ 0.00	
Insurances	£ 558.09	£ 654.66	-£ 96.57	-£ 0.17	
Training	£ 21.25	£ -	£ 21.25	£ 1.00	
Audit Charges	£ 670.00	£ 75.00	£ 595.00	£ 0.89	
Grants-S137	£ 430.00	£ 700.00	-£ 270.00	-£ 0.63	
Publications & Data Protection	£ 12.00	£ -	£ 12.00	£ 1.00	
Chairman's Expenses	£ 136.00	£ -	£ 136.00	£ 1.00	
Election Expenses	£ 204.47	£ -	£ 204.47	£ 1.00	
Play Area	£ -	£ -			
Parish Projects	£ 460.00	£ 4,908.50	-£ 4,448.50	-£ 9.67	
Legal Challenge	£ 3,160.85	£ 9,294.58	-£ 6,133.73	-£ 1.94	
VAT incurred	£ 1,943.01	£ 4,739.74	-£ 2,796.73	-£ 1.44	
TOTAL PAYMENTS	£ 21,291.91	£ 33,234.47	-£ 11,942.56	-£ 0.56	
Exc of Recept over Paymts	£ 13,147.29	£ 2,777.99	-£ 10,369.30	-£ 0.79	
plus balances b/fwd	£ 33,500.08	£ 46,647.37	£ 13,147.29	£ 0.39	
	£ -				
Balances c/fwd	£ 46,647.37	£ 49,425.36	£ 2,777.99	£ 0.06	
Reconciliation with bank accounts					
Nat West Bank PLC Current	£ -	£ 100.00	#N/A	#N/A	
Nat West Bank PLC Business Re	£ -	£ 23,746.10	#N/A	#N/A	
Nat West Bonus Saver	£ -	£ 27,084.87	#N/A	#N/A	
Less Outstanding Cheques	£ -	£ 1,505.61	#N/A	#N/A	
Add Outstanding lodgements			#N/A	£ -	
Total balances at bank	£ -	£ 49,425.36	#N/A	#N/A	

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20/75 Finance - To conduct a mid-year review of the budget

RESOLVED: It was proposed and agreed to approve the mid-year review of the budget with no changes.

20/76 Finance – To agree changes to the bank mandate and consider online banking

RESOLVED: It was agreed to add the clerk to the bank mandate as a fully signatory and to set up online banking

20/77 Playing Field and Play Area - To report on problems with loose dogs on the playing field

It was discussed and agreed that the PC had no powers of enforcement with which to address the problem, but also recognised that some people needed the space to let their dogs run off the lead. It was decided to seek advice from SALC on this matter.

ACTION: Parish Clerk

20/78 Playing Field and Play Area - To agree Clerks training for Play Area Inspections (Rospa) and Creation of Accessible Docs/GDPR (SALC)

It was discussed and agreed for the clerk to investigate the costs relating to Play Area Inspections and any requirements for training from the insurance company and to re-visit at a later PC meeting. It was agreed that the clerk needed to attend the SALC training for Creation of Accessible Docs & GDPR as part of the new website accessibility requirements that came into force in September 2020.

20/79 Playing Field and Play Area - To decide if the play equipment should remain open or any further measures to be introduced

It was agreed that the play area should remain open until advice to the contrary is received from NALC.

20/80 Cemetery - To agree Exclusive Rights of Burial for Mrs Dunn (plot D2-22)

RESOLVED: It was proposed and agreed for the Exclusive Rights of Burial for Mrs Dunn (plot D2-22) be approved.

20/81 Cemetery - To agree Exclusive Rights of Burial for Mr & Mrs Kerrell (plot B2-26)

RESOLVED: It was proposed and agreed for the Exclusive Rights of Burial for Mr and Mrs Kerrell (plot B2-26) be approved.

20/82 Highways and Parish Paths - To report on the setting up of the SpeedWatch team

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Cllr Sargent reported on the progress made in setting up a village SpeedWatch group, with 8 volunteers signed up (ideally 1 further person needed) and 3 sites identified, with a 4th under discussion. PCSO has provided signage and the group are waiting for SpeedWatch training.

20/83 Highways and Parish Paths - To report on drainage works in the Parish

The clerk reported on email received from County Highways relating to blocked gully on Main Street Mudford and further planned jetting, but it was thought that the blockage was more serious and a camera inspection was required.

ACTION: Parish Clerk

Councillor Bartlett asked the clerk to contact County Highways about the state of the access road to 3 properties on Thorney Lane as it was in such a poor condition that emergency vehicles would not be able to use the road should it be required.

ACTION: Parish Clerk

20/84 Challenge to development at Up Mudford – CONFIDENTIAL

To resolve to exclude the press and public under s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The Chairman provided a report to all PC members.

20/85 Date of next meeting - 29 October 2020.

21:47 – Meeting closed